

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

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Clerk: Teresa Murphy

01789 778009

Minutes of Parish Council Meeting held on Monday 3rd March 2014 at 7.45 pm

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	
Cllr David Shaw	
Cllr Roy Davies	
Cllr Pete Joynes	
Cllr Clive Rickhards	Warwickshire County Council
Cllr Justin Kerridge	Stratford District Council
Teresa Murphy	Clerk

There were 26 parishioners present

1. **Apologies** : None
2. **Disclosure of Interest** : None
3. **Minutes of the last Meeting**

Item 10 of the minutes of the meeting held on 6TH January 2014 was amended as follows:

'13/03141/OUT – Outline planning for 4 dwellings'.

With this amendment, the minutes were agreed and signed by the Chairman.

4. **Matters arising from the Minutes**

Railway Bridge: It appears that the bridge belongs to the Crown. If the Parish Council deems it necessary, application may be made for protection.

Parish Plan: The Parish Plan has been reviewed and submitted to Stratford District Council.

Middletown Lane Grass Verge: To be dealt with when the weather improves.

Action: Cllr Jones

Restoration of the War Memorial: The bid to the War Memorial Trust has been successful and funding has been secured for the restoration work. The Parish will have to fund 50% of the cost (£1300.00). It was agreed that this should be on the agenda for the May meeting.

Action: Cllr Davies, Clerk

Village Newcomers Pack: To carry forward

Action: Chairman

Tree Maintenance Schedule: Cllr Jones has emailed Ken Simons (WCC Forestry) pointing out that the elm tree outside the church is getting rather oversize and suggesting it might need attention. Photographs of the tree were attached. Ken Simons replied to say that, although he could not see from the photos that there were any immediate issues, he would arrange an inspection of the tree and forward any action that may need to be taken.

Action: Cllr Jones

Model Standing Orders: The Chairman has prepared a document adapted from a publication by WALC. This has been circulated for comments and will be re-edited and circulated for approval by the Parish Council.

Action: Chairman

Broadband: Little improvement is anticipated in the near future. The Parish Council will keep in contact with CSW concerning this.

Public Participation:

- 1) A grit bin has been purchased and installed on Capilano Corner.
- 2) John Brown (WCC Highways) has been out to look at the problem of flooding on Sambourne Lane at Capilano Corner. This is due to a blocked culvert, which will be rectified.

For Sale signs at Chestnut Court: Carry forward

Action: Chairman

Flooding on Oak Tree Lane: Cllr Rickhards has asked John Brown to look at this and will check on the progress.

Action: Cllr Rickhards

5. **Public Participation**

- 1) It was reported that there was a problem with flooding near Spinney Cottage which was posing a hazard, particularly to cyclists. Cllr Rickhards agreed to contact the Flood Risk Management Unit.

Action: Cllr Rickhards

- 2) Cllr Kerridge requested a cheque for £25 for The Voice.

- 3) The road sign on the corner of Jill Lane/Oaktree Lane has a finger missing. The Chairman agreed to contact Paul Cowley.

Action: Chairman

6. **Contribution to maintenance of Coughton Cemetery**

A letter had been received from Mr McTavish clarifying the position with regard to maintenance of the cemetery. It was agreed that Sambourne Parish Council would make an annual donation of £200 per year towards the upkeep. The Clerk was asked to write to Mr McTavish confirming this and also to inform Coughton Parish Council of the work being carried out on the War Memorial in Sambourne. This may be of interest as there are a number of names from Coughton Parish on the Memorial.

Action: Clerk

7. **Parish Community Emergency Plan**

The Plan needs to be reviewed and amended. The Clerk was asked to contact the Emergency Planning Unit and request an electronic copy of the previous Plan.

Action: Clerk

8. **Forthcoming Election to vacancy on Sambourne Trust**

A vacancy will arise when Mr McMullen's 4 year term of office expires on 1st June 2014. Notices will be placed on the Parish boards and anyone interested in applying for this vacancy should apply, in writing, to the Clerk by Monday 24th March 2014.

9. **Traffic and Speed Limit**

As a result of the successful voting on the Community Forum Priorities list, the PCSO is carrying out 10 speed checks in the Village. 9 checks have been done so far. Thanks to all who took the trouble to vote.

10. **Accounts:**

The following cheques were signed:

WCC	Arboricultural Survey	108.00
Clerk	Salary and expenses	380.60
HMRC	Clerk's Tax	82.40
Chairman	Grit bin and expenses	262.76
Sambourne Voice	Publication	25.00
Coughton with Sambourne PCC	Cemetery maintenance	200.00

11. **Planning**

Results of Planning since last meeting

13/03155/FUL	The Nook, Middletown Lane	2 storey extension	Permission with conditions
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New Applications since last meeting

13/03287/FUL	Roger Sallis 5 Wood Terrace	Proposed 2 storey extension	
14/00205/FUL	Allelys, The Slough	Extension to existing storage warehouse B8 use	

13. Chairman's Business

An article had appeared in a Liberal Democrat publication – Focus – concerning affordable housing in Sambourne. The article stated that there was a possibility of houses being built on land owned by the Sambourne Trust, using a sum of money that SDC held specifically to go towards the building of affordable houses.

Concerns were raised and the following comments made:

- Cllr Shaw said the article should not have appeared in the publication as no plans have been made at this point.
- David McMullen said that the money was from a development in Morton Bagot, which if not used would be lost.
- The site would be in a conservation area and there would be opposition from local residents.
- A housing needs survey would be required before any money is granted.
- Cllr Kerridge stated that nothing had been finally agreed and it has yet to go to Cabinet.
- Cllr Rickhards apologised for any offence the article had caused and would convey the displeasure of Sambourne Parish Council to his colleagues.

14. Date of next meeting

MONDAY 12TH MAY 2014 - AGM

Annual Parish Assembly	7.15 pm
Sambourne Parish Council Annual Meeting	7.30 pm
Parish Council Meeting	7.45 pm