

**SAMBOURNE PARISH COUNCIL  
MEETING TO BE HELD ON  
MONDAY 15<sup>th</sup> MARCH 2021 AT 7.45 PM**

As a result of the current national restrictions and following government guidelines, all Parish Council meetings will be held remotely until further notice. Sambourne Parish Council will be using Zoom to facilitate the holding of meetings and these will be recorded for minuting purposes only.

Should any resident wish to participate in the Zoom meeting please contact the Clerk for details by email – [clerk.sambournepc@aol.com](mailto:clerk.sambournepc@aol.com). This request should be received by 6.00 pm on Sunday 14<sup>th</sup> March 2021. Please be aware that, as in any Parish Council Meeting, your participation is limited to Item 6 on the Agenda.

To all Members of the Parish Council  
8<sup>th</sup> March 2021

You are hereby summoned to attend a Meeting of the Parish Council to be held via Zoom on Monday 15<sup>th</sup> March 2021 at 7.45 pm to transact the following business.

Teresa Murphy  
Clerk to the Parish Council

**AGENDA**

1. Apologies
2. Changes to Disclosure of Interest
3. To approve the Minutes of the meeting held on 11<sup>th</sup> January 2020
4. Matters arising from the Minutes
5. Co-option of member to Sambourne Parish Council
6. Public Participation. If you have an issue you would like the Council to consider, please email it to the Clerk at [clerk.sambournepc@aol.com](mailto:clerk.sambournepc@aol.com) **no later than Friday 12<sup>th</sup> March 2021.**
7. To agree the following Risk Assessments:
  - i. Asset Risk Assessment Register
  - ii. Financial and Management Risk Assessment
8. To adopt the following Policies:
  - i. Lone Working Policy
  - ii. Data Protection Policy
  - iii. Freedom of Information Policy
9. Accounts
10. Planning
11. Correspondence
12. Chairman's Business
13. Dates for Annual Parish Assembly, Annual Meeting and Parish Council Meeting