

**SAMBOURNE PARISH COUNCIL**  
**www.sambourne.org.uk**

**Chairman: Cllr Chris Clews**  
**Clerk: Teresa Murphy**

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Minutes of the Parish Council Meeting held on Monday 7<sup>th</sup> September 2015 at 7.45 pm

**Present:**

|                      |  |
|----------------------|--|
| Cllr Chris Clews     | Chairman                                     |
| Cllr Phil Jones      | Vice-Chairman                                |
| Cllr David Shaw      |  |
| Cllr Pete Joynes     |  |
| Cllr Justin Kerridge | Stratford District Council (Sambourne North) |
| Cllr Nick Moon       | Stratford District Council (Sambourne South) |
| Teresa Murphy        | Clerk  |

**1. Apologies:**

Cllr Clive Rickhards                      Warwickshire County Council

There were 10 parishioners present.

**2. Disclosure of Interest:** Cllr David Shaw declared an interest in Item 7 on the agenda.

**3. Minutes of the Last Meeting**

The minutes of the meeting held on 20<sup>th</sup> July 2015 were agreed and signed.

**4. Matters arising from the minutes**

**Sustainable Communities Act:** Carried forward

**Jubilee Crossroads:** For various reasons WCC has deemed that this is not a priority at present, although the concerns have been noted. *This item will now be closed.*

**Renovation of verges by new footpath:** Cllr Jones reported that the area has now been re-seeded. While still not perfect, it is a great improvement. *Item closed.*

**Flags:** Cllr Davies purchased a new St George's flag, which is now flying.

**Parish bank account:** See item 8.

**SDC Planning Workshop:** the Clerk confirmed that Cllr Jones has a place on the Workshop on 24<sup>th</sup> March 2016.

**Closure of Jill Lane for re-surfacing:** It was reported that this work has been carried out.

**Neighbourhood Watch:** The Chairman reported that the Neighbourhood Watch is still up and running in Sambourne. The contact is John Chilton.

**Sambourne Trust:** See Item 7.

**SDC Website:** The Chairman reported that the Village Plan is now on the SDC website. The list of Parish Councillors has also been updated.

**Footpath AL133:** Cllr Rickhards had investigated and reported that it was in the hands of solicitors. He suggests that we get in touch with Richard Barnard, the Footpaths Officer, and ask him to request a copy of the transcript.

**Action:** Cllr Jones

**Weeds on kerbing in Sambourne Lane:** *Carried forward*

## 5. Public Participation

None

## 6. Co-option of Phil Bond to the Parish Council

It was reported that Cllr Davies has resigned as Parish Councillor.

This resignation means that there is a vacancy for a Councillor for Sambourne South. The appropriate notice was posted in the notice boards, with a closing date of 18<sup>th</sup> September 2015. After this date it is the intention to co-opt Mr Philip Bond. The co-option will take place at the meeting to be held on 2<sup>nd</sup> November 2015.

**Action:** Chairman, Clerk

## 7. Public Meeting of Sambourne Trust held on 29<sup>th</sup> July 2015

The meeting was attended by approximately 35 people.

Cllr Moon raised the question of whether the right to buy in rented accommodation affects the tenants of Trust houses. Cllr Shaw replied that in the Department of Communities and Local Government document alms houses were mentioned as being exempt.

The question was raised about the reason that the £64,000 was allocated to Sambourne. Cllr Moon responded that SDC had looked at several entities and made the decision to give it to Sambourne Trust. Cllr Kerridge said that the money had originally been earmarked for the Sambourne Ward.

Cllr Shaw confirmed that the money was in the Trust bank account. If the money is not used for the development of property it has to be returned.

## 8. Accounts

The Clerk reported that the Annual Return for the financial year ended 31<sup>st</sup> March 2015 had been returned by the auditors and signed off on 27<sup>th</sup> August 2015. The Notice of Conclusion of Audit will be displayed in the notice board for the statutory 14 days.

**Change of Bank Account:** It was agreed that the bank account for Sambourne Parish Council would be moved to the Unity Trust Bank. The relevant forms were signed at the meeting and the Clerk was asked to forward them to Unity Trust.

**Action:** Clerk

**The following cheques were signed:**

|                |                                 |        |
|----------------|---------------------------------|--------|
| Cllr Davies    | Purchase of St George Flag      | 97.20  |
| Grant Thornton | Audit fee                       | 120.00 |
| Clerk          | Salary and expenses             | 412.20 |
| HMRC           | Clerk's Tax                     | 89.40  |
| Dr C Clews     | Website rental and key purchase | 20.08  |

**9. Planning**

**RESULTS OF PLANNING SINCE LAST MEETING**

|              |                |   |  |
|--------------|----------------|---|--|
| 14/01591/FUL | Perrymill Farm | Conversion of barn and stables to single dwelling | Permission with conditions<br>11/08/2015 |
|--------------|----------------|---|--|

**NEW PLANNING APPLICATIONS**

|              |   |   |  |
|--------------|---|---|--|
| 15/02812/LBC | Mr R Moore<br>Sambourne Hall Farm   | Gutter Repairs  |  |
| 15/02972/LBC | Sambourne Hall Farm   | Emergency Repairs   |  |
| 03/09/2015   | Mr and Mrs O'Connor<br>Land next to<br>Wheelwright House,<br>Sambourne Lane | Outline application for the erection of 1 detached dwelling |  |

**10. Correspondence.**

None

**11. Chairman's Business**

**Core Strategy:** It was noted that the Consultation closes on 26<sup>th</sup> September 2015.

**Combined Authority:** A Consultation ran from 5<sup>th</sup> – 24<sup>th</sup> August 2015 on whether SDC should be combined with 7 Metropolitan Councils. Cllr Kerridge agreed to sit as an observer on discussions with the joint Authority.

**Action:** Cllr Kerridge

**Speeding in Sambourne:** A twin pipe has been deployed by Middletown. WCC knows nothing about this and Cllr Rickhards suggests it may have been installed by the Police Safer Road Partnership. The Chairman will contact them for more information.

**Action:** Chairman

**Broadband:** The Broadband Action Group has not met for a while. It has been discovered that the cabinet that serves the east of Sambourne (from Watts Road) is 'fibred up'. Speeds remain at 5Mbps at best. CSW have been made aware of our concerns. It was agreed that pressure should be brought to bear on CSW or Sambourne may not see the improvement it needs.

The Chairman has asked Cllr Rickhards to contact Mr Tanini to find out what is the appropriate way forward.

**Action:** Cllr Rickhards

## 12. Any other business

**Sambourne Hall Farm footpath:** Cllr Jones reported that a further problem has arisen. New fencing has been erected that cuts across the path joining the path from Sambourne to Coughton. Also the bund that the builders have put up has increased in size and rubble has been added, diverting the path. Cllr Jones has sent photos and details to Richard Barnard (WCC footpath officer) and is awaiting his comments.

**Action:** Cllr Jones

**Posts by the Village Boundary Oaktree Lane/Whitemoor Lane:** It was reported that the red and white boundary posts were rotted and leaning. It appears that the grass cutting machines may have caused the damage. The Chairman will e-mail photographs to Cllr Rickhards, with a copy to Cllr Moon.

**Action:** Chairman

## 13. Dates of next meetings:

Monday 2<sup>nd</sup> November 2015

Monday 4<sup>th</sup> January 2016

***The meeting closed at 9.15 pm***