

SAMBOURNE PARISH COUNCIL
www.sambourne.org.uk

Chairman: Cllr Chris Clews
Clerk: Teresa Murphy

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Minutes of the Parish Council Meeting held on Monday 20th July 2015 at 7.45 pm

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	Vice-Chairman
Cllr David Shaw	
Cllr Roy Davies	
Cllr Pete Joynes	
Cllr Clive Rickhards	Warwickshire County Council
Teresa Murphy	Clerk

1.Apologies:

Cllr Justin Kerridge	Stratford District Council (Sambourne North)
Cllr Nick Moon	Stratford District Council (Sambourne South)

There were 4 parishioners present.

2.Disclosure of Interest: None

3.Minutes of the Last Meeting

The minutes of the meeting held on 11th May 2015 were agreed and signed.

4.Matters arising from the minutes

Moles on the Recreation Ground: All action taken and satisfactory outcome.

Floodlight at The Laurels: Cllr Joynes reported that this doesn't seem to be an issue but would monitor the situation during the winter months. This item is now closed.

Sustainable Communities Act: Cllr Davies confirmed that he would be attending the next meeting of the Sustainable Communities Group on 30th July at Studley Village Hall.

Action: Cllr Davies

Dog Bin at Kiln Close: Cllr Davies had been in touch with Studley Parish Council and was told that SDC made a charge of £100 per annum to empty the bin. Further discussion would be required if residents of Kiln Close made a formal request for the siting of a bin.

Jubilee Crossroads: The Chairman had contacted Wayne Bates about the e-petition but had not had a response. WCC have been out to survey the site and deemed remedial action too costly but Cllr

Rickhards agreed to contact Paul Cowley at WCC to relay the concerns of Sambourne Parish Council and to urge him to reconsider.

Action: Cllr Rickhards

Tree Maintenance: Cllr Jones reported that a re-inspection of the trees has been carried out and there are no issues that require immediate attention.

Renovation of verges by new footpath: John Brown (WCC) has been out to inspect the area but no action taken to date. Cllr Shaw reported that the edges of the tarmac in Oak Tree Lane are breaking up and becoming dangerous.

Action: Chairman

Sambourne Trust: Cllr Shaw reported that there was no specific mention of the field in the Trust accounts as it is general accounting practice to put assets under one heading. However, as it has been requested, the accountant has now included the field as a separate item entitled 'Land and Buildings' in the accounts.

Donation to Studley First Responders: The Clerk confirmed that a cheque for £200 had been forwarded to Martin Barry.

Flags: Cllr Davies reported that the St George flag needed replacing. He had received 3 quotes ranging between £81 - £130 inc VAT. Cllr Davies was asked to go ahead and purchase the appropriate flag.

Action: Cllr Davies

Broadband Action Group: The Chairman reported that no interest had been shown in staging an Exhibition at this time.

Traffic from Middletown Lane to Jubilee: No interest had been received about the formation of a Traffic Action Group so the matter was closed.

5. **Public Participation:** None

6. **Donation to Sambourne Singers**

It was noted that this item had been withdrawn after the publication of the Agenda.

7. **Parish Council Bank Account**

After considerable research and discussion it was agreed that the Parish Council bank account be moved from HSBC to Unity Trust Bank. The Clerk was asked to complete the necessary paperwork.

Action: Clerk

8. **Accounts**

The Clerk confirmed that the final accounts had been submitted to Grant Thornton within the required time frame.

The following cheques were signed:

Clerk	Salary and expenses	412.20
HMRC	Clerk's Tax	89.40
SDC	Election expenses	200.00
J R Gibbs	Grass cutting	1165.00
P Jones	Plants for War Memorial	26.10
PCC	Room Hire	70.00
Studley PC	Bulky Waste	120.00
Dr C Clews	Website and repairs to Notice Board	135.58

9. Planning

Results of Planning since last meeting:

15/00871/FUL	G Cotton 101 Oak Tree Lane	Erection of 2 storey rear extension	Permission with conditions 10/06/2015
15/01590/COUQ	Sambourne Hall Farm	Change of use from agricultural building to residential dwelling	Approval refused 02/07/2015

New Planning Applications:

15/01885/LBC	Mr R Moore Sambourne Hall Farm	Internal works	Support
24/06/15	Mr K Oliver Yew Tree Cottage The Green	Erection of 2 dwellings	Objections
15/02218/LDE	Mr Shaw Brookside Farm Middletown Lane	Occupation of dwelling in breach of Condition 4	
14/07/15	15/01591/FUL	D MacMullen Perrymill Farm	Conversion of barn and stables to create 2 new dwellings

- 1) The request made by the Clerk to SDC for Planning documents to be sent to Cllr Jones in her absence was not acted upon, resulting in concern over meeting planning deadlines. The Clerk was asked to contact Robert Weeks.
- 2) Cllr Jones expressed a wish to attend the Planning Workshop on 24th March 2016 and asked the Clerk to contact Claire Johnson at SDC.

Action: Clerk

10. Correspondence. None

11. Chairman's Business

CPRE Community Energy Projects: These Projects could be of interest to residents of Sambourne and the Chairman has requested the course notes for further discussion.

CPRE has prepared a book entitled 'The Icons of Warwickshire' and considers that Sambourne should be put forward for inclusion.

Closure of Jill Lane for resurfacing: The question was raised as to whether this work took place. Cllr Rickhards was asked to investigate.

Action: Cllr Rickhards

Neighbourhood Watch: Jim Bacon of Studley Neighbourhood Watch confirmed that John Chiltern was still the Sambourne contact. The Chairman would contact John by e-mail to check that the contact details were still correct.

Action: Chairman

Sambourne Hall Farm: Cllr Jones reported that, after a phone call from a local resident, he had walked the footpath and found that an earth bund had been positioned to direct walkers away from the line of the footpath. Cllr Jones contacted the footpaths officer who came out and spoke to the contractors. The owners have been given 7 days to make a gap in the bund at least 1.8 metres wide for the footpath route. The 7 day time limit also applies to the metal fence barrier which is obstructing the path. The footpaths officer will visit the site to re-inspect.

Core Strategy: An e-mail has been received from SDC stating that the Core Strategy documents went before the Inspector but were rejected. SDC are to find out how many more houses are needed. The District Council will consult with the public in late July/August, with the hope that the revised Strategy will be resubmitted in September and the Inspector's Report received by the end of 2015.

12. Any Other Business

Sambourne Trust will be holding a meeting in the Parish Room on 29th July at 8.00 pm for anyone who wishes to know more about the Trust's future plans. Cllr Shaw will put a notice in the boards and the Chairman will put the details on the website.

Action: Cllr Shaw, Chairman

Community Forum: Cllr Davies reported that Sambourne, with Studley, had been successful in securing speed checks between July and September. The speed gun will be situated in Sambourne Lane.

SDC website: Cllr Davies reported that the Village Plan had not been put on the SDC website. The list of Sambourne Parish Councillors was also incorrect. The Chairman agreed to action this.

Action: Chairman

Footpath AL133: As there is still no satisfactory outcome concerning this footpath it was suggested that WCC should be contacted. Cllr Rickhards was asked to take this forward.

Action: Cllr Rickhards

Weeds on kerbing in Sambourne Lane: Cllr Rickhards was asked to see if it would be possible for WCC to deal with the grass and weeds in front of the kerbing in Sambourne Lane.

Action: Cllr Rickhards

13. Dates of next meetings:

Monday 7th September 2015 at 7.45 pm

Monday 2nd November 2015 at 7.45 pm