

SAMBOURNE PARISH COUNCIL
www.sambourne.org.uk

Chairman: Cllr Chris Clews
Clerk: Teresa Murphy

01527 853844
01789 778009

Minutes of the Parish Council Meeting held on Monday 5th September 2016

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	Vice-Chairman
Cllr David Shaw	
Cllr Pete Joynes	
Cllr Philip Bond	
Cllr Hazel Wright	Stratford District Council (Studley with Sambourne)
Teresa Murphy	Clerk

1.Apologies: Cllr Justin Kerridge, Cllr Clive Rickhards

There were 11 parishioners present.

2.Disclosure of Interest: None

3.Minutes of the Last Meeting

The Minutes of the meeting held on 11th July 2016 were agreed and signed.

4. Matters arising

Junction of Whitemoor Lane and Alcester Heath

The work has not yet been done but it was thought Ragley Estate were waiting until the end of the bird nesting season. The Clerk was asked to e-mail the Estate office and confirm this is the case.

Action: Clerk

Ditches/streams: As Cllr Rickhards was unable to be present at this meeting the matter will be carried forward.

Carried forward

Parish Plan: The Chairman and Cllr Jones met to discuss the Actions on the Parish Plan. They went through the actions item by item and put them into two categories:

- i. Ongoing – to be dealt with in Parish Council meetings
- ii. Actions for the future.

Anything that is achievable is already being done at the Parish Council meetings.

Drains: The survey will be carried out before the November meeting.

Carried forward Action: Chairman

Sunken verges: The list of verges needing attention has been forwarded to WCC and will be attended to according to their schedule.

Speed checks: The repainting of the 'dragons teeth' markings has been added to the WCC maintenance schedule. The Chairman had again enquired about the possibility of a 20 mph limit round the Green but had not had a favourable response.

Carried forward Action: Chairman

SDC Core Strategy: Cllr Hazel Wright had provided a break down of costs involved in the preparation of the Core Strategy. A considerable amount of money had been spent in the preparation and associated planning appeals.

The provision of a Christmas tree on the Green: Laurence and a group of volunteers will start work on digging the footings later this month. Laurence asked if a notice could be put in the Link, the notice board and on the website asking for volunteers for the working party. A decision also needs to be made on where to site the Christmas tree.

Action: Lawrence, Support from all

Arboricultural Report: Cllr Jones reported that WCC Forestry will be carrying out the specified work on 23rd September 2016.

The Green Dragon: proposed as Community Valued Asset: The Chairman has completed the relevant paperwork, which has now been submitted to SDC.

Planning Sessions: SDC are no longer running free Planning Seminars. The Clerk was asked to find out the cost of organising a joint training with neighbouring Parish Councils.

Action: Clerk

Property Marking sets: It was suggested that signs saying that 'all property in the village has been marked' could be put by the Sambourne boundary signs. Neighbourhood Watch and Cllr Jones both have marking kits which can be used – please contact John Chilton or Cllr Phil Jones. SDC require feedback on the success of the kits and the Chairman will be contacting John Chilton for information.

Action: Cllr Jones, Chairman

5. Public Participation

Laurence Evans has noticed that a telephone box in Wixford has been used to house a defibrillator. The Clerk was asked to contact Wixford Parish Council to ask how they acquired it as it was felt Sambourne could benefit from a similar project.

Action: Clerk

6. Funding for Coughton Cemetery maintenance

The following was put to the vote:

- 1) Should the Parish Council make a donation to the maintenance of Coughton Cemetery?
- 2) How much should the donation be?
- 3) Should the decision be reviewed at the May meeting each year?

The following was agreed (with one abstention)

- 1) A donation of £200 would be made.
- 2) To be reviewed annually at the May meeting of the Parish Council.

The Clerk was asked to forward the cheque to the PCC and inform them of the Parish Council's decision.

Action: Clerk

7. Planning Applications

Discussions on planning applications would be facilitated if there were feedback from parishioners, particularly in the case of listed buildings. Decisions made by the Parish Council have to be qualified and it would be most helpful if applicants were to approach the Parish Council and explain how the application sits with the listed buildings regulations. Also, if neighbours are affected by a planning application, it would be beneficial to talk to the Parish Council. Ideas were sought about how this could be organised.

Carried forward. Action: All Councillors

8. Fly tipping

There have been several incidences of fly tipping – particularly in Wike Lane but also in Middletown Lane. Discussion took place on ways to deter this nuisance and the following was agreed:

- 1) The Chairman will buy 4 signs saying 'CCTV operates in this area'. Cllrs Joynes and Bond agreed to erect the signs at appropriate sites.
- 2) The Parish Council would research the use of wildlife cameras to be installed at problem areas.

Action: All Councillors

9. Possibility of moving dates of meetings to alternate month

In order to avoid clashes with neighbouring Parish Councils it was agreed to move the Sambourne Parish Council meeting to the second or third Monday of the month. This would enable District and County Councillors to attend the relevant meetings.

The following dates were agreed, subject to the hall being available:

- Monday 21st November 2016
- Monday 16th January 2017

Action: Clerk (to check availability of hall)

10. Action on Speeding in the Village

WCC has stated that a 20 mph limit round the Green would not be considered at the moment. The average speed recorded has to be 23 mph. The question was raised as to whether we have asked for the data from the speed checks as this would help our case. The following was agreed:

- 1) Cllr Bond would find out whether it is possible to have this information.
- 2) The Chairman would ask Cllr Rickhards if it is possible to have a speed check on the Green. If not, would the Parish Council be able to fund it and what would be the cost?

Action: Chairman, Cllr Bond

11. Accounts

The following cheques were signed:

Cllr Jones	Plants for the Green	31.00
Clerk	Salary and expenses	537.90
HMRC	Clerk's tax	116.60
Coughton with Sambourne PCC	Cemetery maintenance	200.00
W Ward	Grass seed	3.99
Dr C Clews	Website expenses	9.58
Coughton with Sambourne PCC	The Link	100.00

12. Planning

New Applications

16/02111/FUL	Benavon, The Slough Mr and Mrs Allely	Erection of garage and workshop to rear	
16/02233/FUL	Rear of Littlewood Green Mr K Rutter	Proposed erection of 8 dwellings	Objections. Visual impact/overlooking, poor design, access, possibility of nuisance
16/02162/FUL	1 Reinswood Court, Sambourne Lane Mr and Mrs Vellacott	Single storey extension and new porch	Objection. Overlooking to neighbouring property
16/01965/LBC	Haydonway Farm, P Allely	Retrospective application for acoustic fence	No objection
16/02106/COUQ	Brookside Farm Mr and Mrs Jackson	Application to change agricultural building to dwelling	Objections. Overlooking, unsustainable, restricted access/egress, traffic and speeding problems
16/02587/FUL	Haydonway Wood, Spernal Executors of Felix Dennis Estate	Construction of car park (retrospective)	

14. Chairman's business

The Chairman reported that broadband had now been installed at the Perrymill/Sambourne Lane crossroads. Another cabinet is needed by the cricket club but no firm date has been given yet.

15. Any other Business

It was agreed that £100 should be donated to support the Link.

16. Dates of next meetings

Monday 21st November 2016 at 7.45 pm

Monday 16th January 2017 at 7.45 pm

The meeting closed at 9.30 pm