

**SAMBOURNE PARISH COUNCIL**

**www.sambourne.org.uk**

**Chairman: Cllr Chris Clews**

**01527 853844**

**Clerk: Teresa Murphy**

**01789 778009**

Minutes of Parish Council Meeting held on Monday 5<sup>th</sup> March 2012 at 7.45 pm

**Present:**

Cllr Chris Clews	Chairman
Cllr David Shaw	
Cllr Willis Ward	
Cllr Geoff Smith	
Cllr Justin Kerridge	Stratford District Council
Cllr Clive Rickhards	Warwickshire County Council
Teresa Murphy	Clerk

There were 7 parishioners present

1. **Apologies** : Cllr Phil Jones
2. **Disclosure of Interest** : None
3. **Minutes of the last meeting**

The minutes of the meeting held on 9<sup>th</sup> January 2012 were agreed and signed by the Chairman.

4. **Matters rising from the minutes**

***Mr Archer's field:*** Shrubs have been planted – no further action to be taken.

***Waste facilities:*** Studley Parish Council has accepted Sambourne's offer of £40 per month to enable parishioners of Sambourne to have approved use of the waste facility. Details of times and acceptable waste are on the website.

***Flagpole:*** Prices have been obtained for the cost of a flagpole. Costs now need to be obtained for fixing the base in place on the Green. The intention is to have the flagpole in place in time for the Jubilee.

**Action:** Cllr Smith, Cllr Ward

***Financial regulations:*** It was agreed that this should be discussed outside the meeting. Cllr Ward will circulate the document to councillors for their comments.

**Action:** All

***Community links:*** The Chairman had compiled a list of community transport schemes in Sambourne. The list will be put on the notice boards and on the website.

**Action:** Chairman, Clerk

**Traffic and Speed limits:** The Chairman has been in contact with Cllr Rickhards and our MP, Nadim Zahawi. Cllr Rickhards has suggested that the matter be taken forward via the portfolio holder, Peter Butlin. It was further suggested that:

- A copy of the Petition is formally handed over to Cllr Rickhards
- The Press to be invited to the hand over
- Mr Zahawi will be kept informed and also be sent a copy of the Petition

**Action:** Chairman

## **5. Public Participation**

- a) Justin Kerridge asked for a contribution of £70 for the November and January issues of The Voice. This was agreed.
- b) Ian Price raised a question concerning the views of the parish council on the impact of planning on the green belt. He expressed concern about the gradual encroachment of green belt in the Sambourne area. The Chairman assured Mr Price that the green belt is very important to all who live in Sambourne and planning matters are looked into very rigorously. The Parish Plan involves the green belt and views taken from the Parish Survey are taken and condensed into an action plan.
- c) It was agreed that the Chairman and Cllr Ward would attend the Core Strategy meeting at Studley Village Hall at 6.30 pm on 20<sup>th</sup> March 2012. It was felt that it is very important for the parish council to make representation on the core strategy aspect of housing plans for the area.

**Action:** Chairman, Cllr Ward

- d) It was reported that a car had been broken into on a drive in Middletown Lane. Also cables had been stolen from power lines in Sambourne Lane. Police had been notified.

## **7. Progress to Parish Plan**

Six sections of the Plan have now been completed. The Chairman expressed his appreciation for the enthusiasm and hard work of those involved in the compilation of the Plan.

## **8. Sambourne Trust – Position for Election**

A vacancy will arise for a Board member on The Sambourne Trust, when Mr David Shaw's current term expires at the end of the four year period on 1<sup>st</sup> May 2012. Closing date for applications is 13<sup>th</sup> November 2012.

## **9. Grass Cutting Contract - SDC**

A contribution for part of the grass cutting contract is paid to Sambourne by SDC. The sum agreed has been reduced in line with economies made by SDC. £490 has

been received for this year but the Chairman considers that mistakes have been made by SDC in the calculation and Sambourne is, in fact, owed a further £70. The Chairman will contact Matt Austin and rectify the matter.

The Clerk was asked to write to Mr Gibbs requesting him to give a quote for grass cutting for the year 1<sup>st</sup> April 2012 – 31<sup>st</sup> March 2103.

**Action:** Chairman, Clerk

#### 10. Tree Maintenance

Two trees in the Recreation Ground are due for inspection:

- 1) No 142 – oak tree
- 2) No 143 – ash tree

It was agreed that Cllr Jones would make arrangements for the inspection.

**Action:** Cllr Jones

#### 11. Accounts

*The following cheques were raised:*

Coughton with Sambourne PCC	Room booking	£65.00
Warwickshire County Council	Forestry	£108.00
Clerk	Salary and Expenses	£362.00
HMRC	Tax (Clerk)	£76.60
J Kerridge	The Voice	£70.00
C Clews	Expenses	£38.58
W Ward	Shrubs	£117.21

#### 12. Planning

*Results of Applications made since last meeting*

11/01729/FUL	Greenfield Cottage Middletown Lane	Erection of workshop	Refused 18 <sup>th</sup> January 2012
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*New Applications made since last meeting*

11/02551/FUL	Mr N Moon	Lynwood, Perrymill Lane	Erection of extension	
12/00352/AGNOT	Mr Hammersley	Sambourne Hall Farm	Erection of metal clad store	
12/00296/FUL	Mr Cockayne	Palea, The Slough	Single storey extension	
12/00460/FUL	Mr Allely	Haydon Way Farm	Change of use to B8 storage	Objections

### 13. Chairman's Business

- 1) It was noted that waiting restrictions are to be enforced from April – October around the area of the Studley Car Boot Sale. Cllr Rickhards stated that there was an amendment going through on the initial proposal and he would inform the Parish Council of the outcome in due course.

**Action:** Cllr Rickhards

- 2) Election of vice-chairman to be an agenda item for the May meeting.

**Action:** Clerk

- 3) Cllr Rickhards has contacted the highways department asking for care to be taken when cutting the verges around the banner signs, where bulbs are planted.

- 4) The Chairman will circulate the Parish Partners briefing on the progress of the draft plan of the Core Strategy in the Stratford district. The Chairman and Cllr Ward will attend the Core Strategy meeting at Studley Village Hall on 20<sup>th</sup> March 2012 at 6.30 pm.

**Action:** Chairman, Clerk

- 5) Jubilee Celebrations are well under way. Kate Cooke/Sue Summers were asked to let the parish council have any invoices relating to bunting etc.

### 14. Any other business

Lizzie Price stated that a representative from SDC would be willing to come and talk to the Parish Council about the provision of super fast broadband. The clerk was asked to contact Balvinder Heran to come to the next meeting on 14<sup>th</sup> May 2012.

**Action:** Clerk

Cllr Shaw reported that there are pot holes in Jill Lane and Oak Tree Lane. The Chairman agreed to contact Paul Cowley.

**Action:** Chairman

### 15. Dates of next meetings

<b>Monday 14<sup>th</sup> May 2012</b>	<b>Annual Parish Assembly</b>	<b>7.15 pm</b>
<b>Monday 14<sup>th</sup> May 2012</b>	<b>Annual Meeting</b>	<b>7.30 pm</b>
<b>Monday 14<sup>th</sup> May 2012</b>	<b>Parish Council Meeting</b>	<b>7.45 pm</b>
<b>Monday 2<sup>nd</sup> July 2012</b>	<b>Parish Council Meeting</b>	<b>7.45 pm</b>