

AGENDA

Date: Tuesday 14th November 2023

Time: 7:00 pm in the Parish Room

To all Members of the Parish Council
7th November 2023

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 14th November 2023 at 7.00 pm to transact the following business.

Teresa Murphy
Clerk to the Parish Council
www.sambourneparish.org.uk

AGENDA

1. Apologies
2. Disclosures of Interest
3. To approve the Minutes of the meeting held on 12th September 2023 A
4. Matters arising from the Minutes of the meeting held on 12th September 2023

| Minute | Name(s) | Action |
|--------|----------------------------|---|
| 4 | Chairman, Clerk | Parishes working together – ongoing |
| 4 | Cllr Moon, Chairman | Footpaths - ongoing |
| 4 | Chairman | Purchase grit bin for Brickyard Lane |
| 4 | Chairman, Cllr Clarke | Matrix, Dark Skies Policy research. Ongoing |
| 6 | Cllr Taaffe, Cllr Clarke | Restoration of the War Memorial/Preservation |
| 7 | Clerk | Confirm date for defibrillator training |
| 8 | Cllr Moon | Signs for the recreation ground |
| 9 | Clerk | Review of Standing Orders prior to May 2024 |
| 10 | Councillors, Clerk | Warwickshire and West Midlands ALC's AGM |
| 11(iv) | Clerk | Submission of Unity Trust Bank Mandate |
| 12 | Cllr Edden | Notification of planning applications |
| 14 | Chairman, Cllr Moon | Overgrown footpaths, Notices for boards |
| 14 | Cllr Edden, Cllr Hencher-S | Green Lane – overgrown hedges, trees |
| 14 | Cllr Edden | Siting of trauma pack at Rough Hill Farm shop |
| 15 | Chairman, Cllr Taaffe | Contact WCC and land Agents |

5. Improved Access to Footpaths Project

I/D

SAMBOURNE PARISH COUNCIL
Sambourne - Warwickshire
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|---|-----|
| 6. Local Flooding/Support | I/D |
| 7. Tree Survey Report | I/D |
| 8. Grass Verges in Middletown | I |
| 9. Grass cutting contract – 2023/2024 | A |
| 10. Review of the Parish Council’s Social Media Policy | A |
| 11. Accounts | |
| I. Draft Budget for 2024/2025 | D/A |
| II. Budget Update – October 2023 | A |
| III. Bank reconciliations for September/October 2023 | A |
| IV. List of financial transactions from 12/09/23 – 14/11/2023 | I |
| 12. Planning | I |
| 13. Correspondence | |
| I. Questions raised in correspondence | I |
| 14. Public Participation – if you have an item you would like the Council to consider, please either: | |
| I. email the clerk at clerk.sambournepc@aol.com ; or | |
| II. Contact a councillor direct, either in person or by email. A list of the councillors’ email addresses can be found on the website: www.sambourneparish.org.uk | |
| II. We ask that the item be raised by 16:00 on Friday 10 th November 2023 | |
| 15. Chairman’s Business | I/D |
| 16. Date of next meeting: | |

Tuesday 10th January 2024 at 7:00 pm

To visit our Parish Council website, scan the QR code below:



Teresa Murphy
Parish Clerk
clerk.sambournepc@aol.com
www.sambourneparish.org.uk