



SAMBOURNE PARISH COUNCIL

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the Annual Meeting of Sambourne Parish Council to be held on:

**Tuesday 10th May 2022 in the Parish Room
at 7.30 pm**

for the purpose of transacting the following business.

**Teresa Murphy
Clerk to the Council**

Date: 3rd May 2022

The public are welcome to attend

AGENDA

- 1. Election of Chairman**
- 2. To receive apologies and reasons for absence**
- 3. Declarations of interest on items on the Agenda**
- 4. To approve the Minutes of the Meeting held on 4th May 2021**
- 5. To receive the Chairman's Declaration of Acceptance of Office**
- 6. Election of Vice-Chairman**
- 7. To agree cheque signatories and sign appropriate Bank Mandate**
- 8. To agree to review Council's Standing Orders, Financial Regulations and Risk Assessments**
- 9. To adopt the Local Government Association Model Code of Conduct 2022**
- 10. To adopt Sambourne Parish Council Health and Safety Policy**
- 11. To review the Clerk's salary and Contract of Employment**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other best practices when making decisions at the Meeting.