

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

01527 853844

Clerk: Teresa Murphy

01789 778009

Minutes of the Parish Council Meeting held on Monday 2nd March 2020

Present:

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|----------------------------|--|
| Cllr Chris Clews | Chairman |
| Cllr Phil Jones | Vice-Chairman |
| Cllr David Shaw | |
| Cllr Peter Taaffe | |
| Cllr Clive Rickhards | Warwickshire County Council |
| Cllr Neil Eddon | SDC (Studley with Sambourne) |
| Cllr Peter Hencher-Serafin | SDC (Studley with Mappleborough Green) |
| Teresa Murphy | Clerk |

1. Apologies: Cllr Phil Bond

There were 16 parishioners present

2. Disclosure of Interest: None

3. Minutes of the Last Meeting

The Minutes of the meeting held on 6th January 2020 were agreed and signed by the Chairman.

4. Matters Arising

Repair to the bus shelter: Carried forward

Green Lane bridge: A Planning Notification to demolish this former railway brick arched bridge, dating back to 1868, has been received. Councillor Hencher-Serafin was asked if he could advise the Parish Council on the wording of an objection to this Application. He said that the SDC Planning Case Officer would be willing to help the Parish Council put together a valid case for objection. Cllr Rickhards added that the objection should include the lack of leisure facilities, ie the cycle path.

Action: Chairman

Village Gateways: Taken under Item 6

Weight limit on bridges: Cllr Rickhards did attempt to find out the weight limits but WCC had no record of what the limits would be.

Locations where flooding occurs requiring action from WCC: Cllr Rickhards arranged a meeting between the Parish Council and Environmental Services concerning the flooding in Sambourne Lane and Oak Tree Lane. This was a very useful meeting and Cllr Rickhards was thanked for enabling it.

Update for ideas for VE75: Taken under Agenda item 8

Electricity box on the Green: The annual safety inspection is due. The Chairman will contact G S Adams to carry this out by the due date of 5th March 2020. The invoice will be forwarded to the Clerk for payment.

Action: Chairman, Clerk

Notice Board in Middletown Lane: Item 9 on the Agenda

Speeding Action Group: Cllr Bond has been in touch with an officer at Alcester Police who has a keen interest in the problem of speeding. Cllr Bond will invite him to attend a Parish Council meeting.

Action: Cllr Bond

Elm tree outside Sambourne Church: The tree has been braced and WCC are of the opinion that the tree is safe. They are, however, planning another set of remedial measures to support the tree further.

5. **Public Participation** None

6. **Speed Awareness Update**

A meeting was held at the beginning of January with Graham Stanley of the WCC Traffic and Road Safety Group. The main purpose of the meeting was to find out what can be done in the Village to calm down speeding. The following calming options were discussed:

- | | |
|---|--|
| • Speed bumps | Street lighting required |
| • Speed cushions | Street lighting required |
| • Pinch points | Street lighting required |
| • Table tops | Street lighting required |
| • Thumps and rumble strips | Not used in Warwickshire |
| • Surface changes | Usually coloured surface Buff or Red |
| • Rumble devices | Raised bands laid transversely – not to be installed within 500m of a property |
| • Additional automatic speed (radar) sign | Cost between £2,000 - £5,000 |

As the majority of measures require street lighting the only feasible one would be the automatic speed sign.

Drawings have been received showing the proposed Gateway features in Sambourne – an overview drawing is attached to the Minutes. In addition, ‘Not Suitable for HGV’s’ signage will be placed at the entrances to the Village.

The Community Speed Watch Scheme was also discussed. Parishioners would be trained to use the speed gun and speed checks could be carried out at times suitable to our needs. Please let Cllr Taaffe know if you would be interested in this training – we are looking for two teams of 3 people.

Cllr Taaffe will be receiving A0 drawings on 9th March and it was agreed that the Hall would be booked for a Saturday morning after this date so parishioners are able to view the plans.

Action: Chairman, Cllr Taaffe

7. Matters requiring action from WCC

Flooding and blocked drains:

- Cllr Rickhards had been extremely helpful in arranging a meeting on 17th January 2020 with the Assistant Director of WCC Environmental Services to look at the drains in Middletown Lane. A number of properties were at risk from flood water. Each drain was photographed externally and the condition noted. The catch pits were also inspected. Six drains were completely blocked. One of these is outside 5 Trees where the flood risk is greatest. Oak Tree Lane was also visited as blocked gullies had been reported near Spinney Cottage. These gullies were noted and logged.
- After the three recent severe storms, Scott Tompkins was contacted and two days of drain clearing took place. The drains are now running well but there is concern that drains may again become silted up. If that happens, WCC will again be contacted.
- It was agreed that the Chairman would prepare a progress report for the May meeting.

Action: Chairman

Potholes and road margin damage:

Potholes and road margin damage continue to be a problem in Sambourne. Parishioners were encouraged to report problems on the website <https://warwickshire.fixmystreet.com/>

It was noted that a temporary road closure of Sambourne Lane, Wike Lane and Jill Lane will take place on 24th March. This will be for road repairs.

8. Update on Ideas for VE75

At the November 2019 Parish Council meeting the minute stated that ‘The SVA has discussed the idea of some form of celebration and are happy to join with Parish Council plans. A street party model is likely to be the preferred option...’ As a result of this the Parish Council submitted some ideas to the SVA for their consideration. Laurence Evans reported that the SVA held a meeting in the week beginning 24th February to consider these proposals. It was the general consensus that there would not be enough support to take the ideas on board and too few people to take on the organisation. It was further felt that the MiniFest could not be moved and it was likely that many people would be away for the 8th May Bank Holiday. The initiative was, therefore, put back to the Parish Council; SVA are not prepared to organise an Event for VE75.

Action: Parish Council

9. To authorise expenditure

Retaining surround for circular bench and Replacing supports for Middletown Notice Board

The sum of £460 was agreed for this work.

Action: Chairman

10. Accounts

Asset Register: The Clerk is in the process of updating the Register of Fixed Assets. She will e-mail the Register to Councillors for their input.

Action: Clerk

The following cheques were signed:

| | | |
|-----------|------------------|--------|
| J R Gibbs | Mowing | 398.80 |
| Clerk | Salary | 547.80 |
| | Expenses | 81.00 |
| HMRC | Clerk’s Tax | 136.80 |
| C Clews | CPRE Membership | 50.00 |
| | Website expenses | 5.99 |

11. Planning

New Applications

| | | | |
|--------------|--------------------------------|--|-----------|
| 19/02259/FUL | Sambourne Hall Farm | Conversion of barn and cattle byre to single dwelling | Withdrawn |
| 20/00320/FUL | Thymus Cottage, Oak Tree Lane | Extension of lounge to rear | Support |
| 20/00283/FUL | Green Lane, Studley | Demolition of brick bridge. Demolition of 65 Green lane and construction of 2 4 bedroom houses | |
| 20/00072/FUL | Chestnut House, Sambourne Lane | Extension and part conversion of existing detached garage building. | |
| 20/00073/LBC | Chestnut House, Sambourne Lane | Extension and part conversion of existing detached garage building | |

Decisions

| | | | |
|--------------|--------------------|---|----------------------------|
| 19/03069/FUL | 11 Middletown Lane | Creation of single storey front and side extensions | Permission with conditions |
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12. Correspondence

None

13. Chairman's Business

- 1) The question was raised as to whether we should have preventative measures for Middletown Lane – for example, sand bags or a pump.
- 2) A letter has been sent to the land owners in Sambourne Lane concerning ditch clearance. As no reply has been received, the Clerk was asked to write to them again.
Action: Clerk
- 3) WCC Forestry has carried out the annual tree inspection.
- 4) Enquiries about the speed camera in the lay-by. Ongoing
- 5) The phone box has now been removed.

Wonderful Villages Photo Competition. This Competition ends on 15th March and prizes are being awarded for the best photographs illustrating community life. The Chairman is planning to contact the organisers of the playground project and suggest they photograph the planting of bulbs etc. There is a poster on the noticeboard and on the website giving more details.

Action: Chairman

14. Any other business

- 1) Mr Kirk, the farmer from Middletown Lane, was present at the meeting. He has been most agreeable and happy with the action taken. He brought 3 copies of his field drainage maps, one for the PC, and the other two were taken by Wayne Bates and Mandy Bond. The Chairman asked Mr Kirk if he was still happy for a drain to be installed at the entrance to the field. Mr Kirk replied that he has no objection.
- 2) A Mobile Police Surgery will be held in Sambourne. The vehicle will be parked in the lay-by in Sambourne Lane on 4th March at 3.00 pm for approximately 2 hours. There will be crime prevention leaflets available and parishioners will have the opportunity to ask questions and make comments and suggestions.

15. Date of AGM : Monday 11th May 2020

- Annual Parish Assembly 7.15 pm
- Annual Meeting 7.45 pm
- Parish Council Meeting 8.00 pm

The meeting closed at 21:35