

AGENDA

Date: Tuesday 7th March 2023
Time: 7:00 pm in the Parish Room

To all Members of the Parish Council
1st March 2023

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 7th March 2023 at 7.00 pm to transact the following business.

Teresa Murphy
Clerk to the Parish Council
www.sambourneparish.org.uk

AGENDA

1. Apologies
2. Disclosures of Interest
3. To approve the Minutes of the meeting held on 10th January 2023 A
4. Matters arising from the Minutes of the meeting held on 10th January 2023

Minute	Name(s)	Action
4 8(ii)	Chairman	Parishes working together. Ongoing
4	Cllr Moon	Action on footpaths. Ongoing
5	All councillors	Information gathering
8	Clerk	Action taken on Risk Assessments
12	Chairman	Investigate sharing of mobile speed indicator
13	Chairman	Felling of dead elm trees

5. Coronation of King Charles III D
6. Purchase of replacement Union Jack flag D/A
7. District and Parish Elections – Thursday 4th May 2023 I

8. To approve the following revised Risk Assessment:
- i. RA 2.0 Benches A
9. Accounts
- I. Cheque signatories/payment authority arrangements A
 - II. Renewal of membership of SLCC for 2023/24 A
 - III. Budget Update – March 2023 A
 - IV. Bank reconciliations for January/February 2023 A
 - V. List of financial transactions from 09/01/23 – 06/03/2023 A
 - VI. Draft Interim Auditor’s Report I
10. Planning
11. Correspondence I
12. Public Participation – if you have an issue you would like the Council to consider, please email the clerk at clerk.sambournepc@aol.com no later than 16:00 on Friday 3rd March 2023.
12. Chairman’s Business I/D
14. Date of next meetings:
- | | |
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| Annual Parish Assembly | Tuesday 16th May 2023 at 6:30 pm |
| Annual Meeting | Tuesday 16th May 2023 at 7:00 pm |
| Parish Council Meeting | Tuesday 16th May 2023 at 7:30 pm |

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Parish Clerk
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I - Information D - Discussion A - Agreement