

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

01527 853844

Clerk: Teresa Murphy

01789 778009

Minutes of Parish Council Meeting held on Monday 12th May 2014 at 7.45 pm

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	
Cllr David Shaw	
Cllr Roy Davies	
Cllr Clive Rickhards	Warwickshire County Council
Cllr Justin Kerridge	Stratford District Council
Teresa Murphy	Clerk

There were 11 parishioners present

1. **Apologies** : Cllr Pete Joynes

2. **Disclosure of Interest** : None

3. **Minutes of the last Meeting**

The minutes of the meeting held on 6th March 2014 were agreed and signed by the Chairman.

4. **Matters arising from the Minutes**

Middletown Lane grass verge: Willis has strimmed this area and it is ready for the bale of hay with wild flower seeds to be spread. Poppy seeds have also been scattered inside the fence and further strimming should be left until late July.

Action: Cllr Jones

Village Newcomers Pack: The pack is ready for a final edit. It will then be printed, laminated and ready for distribution.

Action: Chairman

Tree Maintenance Schedule: The inspection of the elm tree is in the hands of Ken Simons of WCC.

Model Standing Orders: The document has been circulated and agreed. A copy will be given to each Councillor and the Clerk.

Action: Chairman

Broadband: It is necessary to liaise with both Warwickshire and Worcestershire. It was agreed that Laurence should be approached with a view to becoming a broadband 'Champion'.

Action: Chairman

For Sale signs – Chestnut Court: The signs are on SDC owned land and should be removed. Although the matter was on a 21 day review the signs still in place. There is also a question of lighting at Chestnut Court – the timer does not seem to have taken account of the hour change. Cllr Kerridge was asked to look into both matters.

Action: Cllr Kerridge

Flooding on Oak Tree Lane: Cllr Rickhards has contacted John Brown about this but no response as yet. There is also a blocked gully at Spinney Cottage and ongoing flooding in Middletown Lane. The Chairman agreed to email John Brown about all three concerns.

Action: Chairman

Road sign at the end of Oak Tree Lane: The Chairman has raised this with Paul Cowley. Since then Cllr Davies has taken a photograph of the finger post and the Chairman will now email this to Paul Cowley.

Action: Chairman

Contribution to maintenance of Coughton Cemetery: A donation of £200 has been made and a letter of thanks received from Mr McTavish on behalf of the PCC.

Emergency Plan: The Clerk had obtained an electronic copy of the previous 2010 Plan. The Chairman is updating this and when completed it will be bound and distributed to Councillors and the Clerk.

Action: Chairman

Election to Vacancy on Sambourne Trust: David McMullen was re-appointed as Trustee.

5. Public Participation

Willis Ward asked about the progress of the Parish Plan. The Plan has been re-edited and re-submitted to SDC and is awaiting approval. It was suggested that Dr Birley be asked to contact SDC to enquire about progress.

Action: Chairman, Dr Birley

6. Restoration of the War Memorial

An excellent restoration of the War Memorial has been completed in time for the Anniversary of WW1. Cllr Davies had visited Warwick Archives and obtained copies of the Parish Council minutes of April 1920 which detailed the PC's ownership of the Memorial. Thanks to Cllr Davies, Sue Jones, Geoff Smith and Willis Ward for their respective parts in the completion of the project. Cllr Davies will now claim the 50% grant from the War Memorials Trust.

Action: Cllr Davies

7. Traffic and Speed Limit

Nothing further to report to date.

8. Accounts

The following cheques were signed:

Studley PC	Bulky Waste Collection	200.00
Cormal Masonry	War Memorial Restoration	2,600.00

WALC	Subscription	264.00
Clerk	Salary and expenses	380.60
HMRC	Clerk's Tax	82.40
AON	Insurance	630.53
A Harrison	Internal Audit	25.00
Chairman	Expenses/Website	39.58

9. **Planning**

No planning to report.

10. **Correspondence**

The 'Open Spaces' publication was circulated.

11. **Chairman's Business**

- 1) The footpath from the corner of Perrymill Lane to Sambourne Lane has been slurried. Work will continue on the footpath from Wood Terrace to the Church and the PC can have some input with SDC concerning the width of the path. It was agreed that the path should be the same width as that from Wood Terrace to Perrymill Lane. The Chairman agreed to email Paul Cowley, with copies to John Brown and Cllrs Kerridge and Rickhards.
- 2) The footpath at Capilano Corner disappears and is dangerous to pedestrians as situated on a blind bend. Paul Cowley to be informed.
- 3) The pull-in by Middletown Lane Farm is very overgrown and needs clearing.

Action: Chairman

12. **Any other business**

Sambourne Trust has received an Agreement from SDC concerning the grant towards the construction of additional affordable housing. Before this can proceed there is a requirement for a Housing Needs Survey to be initiated by the Parish Council. Cllr Kerridge was asked to find out from SDC if it is necessary to involve WRCC and the Chairman will contact Claverdon PC to ask advice on procedure. It was agreed that this should be an agenda item for the meeting in July.

Action: Cllr Kerridge, Chairman, Clerk

13. **Dates of next meetings**

Monday 7th July 2014 at 7.45 pm

Monday 15th September 2014 at 7.45 pm