

SAMBOURNE PARISH COUNCIL
www.sambourne.org.uk

Chairman: Cllr Chris Clews
Clerk: Teresa Murphy

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Minutes of the Parish Council Meeting held on Monday 11th July 2016

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	Vice-Chairman
Cllr David Shaw	
Cllr Pete Joynes	
Cllr Philip Bond	
Cllr Clive Rickhards	Warwickshire County Council
Cllr Hazel Wright	Stratford District Council (Studley with Sambourne)
Teresa Murphy	Clerk

1. Apologies: Cllr Justin Kerridge

There were 5 parishioners present.

2. Disclosure of Interest: None

3. Minutes of the Last Meeting

The Minutes of the meeting held on 9th May 2016 were agreed and signed.

4. Matters arising

Junction of Whitemoor Lane and Alcester Heath: It was agreed that if the work had not been done by September a further e-mail would be sent to Ragley Estate.

Action: All (to check progress of clearing work)

Ditches/streams: No reply had been received from Paul Rimen and Cllr Rickhards agreed to contact him.

Action: Cllr Rickhards

Parish Plan: The Chairman and Cllr Jones agreed to meet together to discuss the way forward on the Actions on the Plan.

Action: Chairman, Cllr Jones

Drains: The Chairman agreed to contact Willis Ward and carry out a survey on the remainder of the blocked culverts, using gps.

Action: Chairman

Sunken verges: Laurence gave Cllr Rickhards a list of the verges that need attention.

Action: Cllr Rickhards

Speed checks: It was noted that some of the 'dragons teeth' road markings at the Sambourne boundaries were in need of repainting. Cllr Rickhards agreed to report this to Highways.

Action: Cllr Rickhards

Scheme for managing mains supply on the Green: The majority of events are organised by the Village Association or the Parish Council. If anyone else requests use of it the matter will be discussed further on an individual basis.

5. Public Participation

- i. Cllr Hazel Wright reported that the SDC Core Strategy was agreed today, 11th July. Because of the green belt there is no development planned round Sambourne at the present time. However, there is a possibility of additional housing by 2030.
- ii. The Chairman asked Cllr Wright about the costs involved in the preparation of the Core Strategy and the associated planning appeals. She agreed to let him have a break down of costs.

Action: Cllr Wright

6. Funding for Coughton Cemetery maintenance

- i. A donation of £200 towards the maintenance of Coughton Cemetery was given by the Parish Council in March 2015. The question now arises as to whether this should be a fixed annual donation or one that should be reviewed year on year.
- ii. Coughton with Sambourne PCC have provided accounts for the last financial year. It would be helpful to have an idea of the anticipated expenditure for the coming year and to clarify to whom any contribution should be made. It was agreed that Mr McTavish, the Hon Treasurer of the PCC, would be contacted about this.
- iii. It was agreed that this matter would be further discussed at the September meeting, when more information has been received.

Action: Clerk (for Agenda)

7. Action on Speeding Traffic in the Village

- i. Following a request at the last meeting, the Police have now come out at more appropriate times to carry out speed checks in Middletown Lane. Cllr Bond was asked to contact the Police and ask them to do the same for Oaktree Lane.
- ii. Cllr Rickhards was asked to approach WCC Traffic Group and re-open discussions with them about a 20 mph limit in the neighbourhood of the Green. If a 20 mph limit were imposed it would mean there would be a possibility of introducing traffic calming measures in the future.

Action: Cllr Rickhards

8. The Provision of a Christmas Tree on the Green

- i. It was agreed that a Christmas Tree on the Green for the Festive Season would be desirable. Laurence agreed to establish a working party of diggers to prepare the footings in September. A conduit would need to run from the electricity box to the tree.
- ii. The question of the sourcing of a 20' – 25' tree was discussed. Cllr Bond agreed to make enquiries and look into the possibility of sponsorship.

- iii. The cost of preparing the ground and erecting the tree could be shared 50/50 between the Parish Council and the Village Association.

Action: Laurence, Cllr Bond

9. Arboricultural Report

All the trees were surveyed at the end of May and a Report submitted. 7 pieces of work were identified – 5 routine to be carried out within the year and 2 to be carried out when budget permits. The quotation for the work was £425 + vat and it was agreed that all 7 jobs should be done. Cllr Jones was asked to contact WCC Forestry.

Action: Cllr Jones

10. The Green Dragon – should it be added to the List of Assets of Community Value

SDC maintains a List of things that the public regard as assets to the community. An ACV means that if something like a pub, that is included on the List, comes up for sale the PC would be informed and would be given 6 months to respond. If a decision is made to fund the facility then the sale is halted for 6 months. It was agreed that it would be advantageous for the Green Dragon to be added to this List and the Chairman agreed to complete the relevant form.

Action: Chairman

11. Accounts

The following cheques were signed:

WCC	Tree Report	120.00
J R Gibbs	Mowing	1103.00
PCC	Room Hire	80.00
Studley PC	Bulky Waste	120.00
British Gas	Meter on Green	0.61
Cllr Bond	Expenses	25.40
Clerk	Salary and expenses	522.90
HMRC	Clerk's tax	116.60
Cllr Clews	Website expenses	9.58

12. Planning

Planning Applications since last meeting

Haydonway Wood Car Park, Spernal Construction of car park (retro)	Withdrawn
Old Parsonage, Sambourne Lane 2 storey extension	Permission with conditions
The Coach House, Sambourne Lane Single storey extension	Withdrawn
Dormie, Oak Tree Lane 2 storey side extension/single storey rear Extension	Permission with Conditions

Westleigh, Middletown 2 storey extension	Permission with conditions
The Nook, Perrymill Lane Demolish existing dwelling/construct 2 storey dwelling	Permission with conditions

New Applications

16/01858/FUL	Brookside Farm	Repositioning of footpath
16/01904/COUQ	Reins Farm	Change of use to dwelling house

Chairman's Business

- i. Grateful thanks to Sue Jones for looking after the borders. Expenditure of £75 was authorised to be spent during the next 12 months on plants to maintain the borders.
- ii. The Planning sessions organised by SDC were very informative. Cllrs Bond and Joynes expressed interest and the Clerk was asked to contact SDC to find out if more were planned.
Action: Clerk
- iii. Neighbourhood Watch is running well and regular updates received.
- iv. It was confirmed that Willis Ward has been elected as a member of the Sambourne Trust. It was also reported that David Shaw has been co-opted as a member.
- v. Broadband cabinet has been installed at the Middletown triangle and application has been received to install a second at Perrymill crossroads. These will deliver faster broadband. Dates for commissioning work not known at present.
- vi. The Sambourne War Memorial has been awarded Grade 2 listed status. Many thanks to Roy Davies, who carried out the background work on the restoration work and also researched the ownership of the Memorial, which was actually handed over to the Parish Council in 1920.
- vii. The trial property marking kits – from the Rural Crime Co-ordinator at SDC – have been passed to Neighbourhood Watch for assessment.

Action: Chairman to ask NW for findings and report at next meeting

Royal 90th Birthday Celebration

All agreed the weekend of 11th/12th June were 2 superb days of celebration, organised and driven by Phil and Mandy Bond. Cllr Bond thanked all the sponsors and helpers who gave their generous and untiring support. To date £1009 has been raised for the charity Help for Heroes.

15. Any other business

- i. On behalf of the PC, Cllr Shaw would like to thank Roy Davies for attending to the flag pole. His support is most appreciated.
- ii. Laurence reported that the Mini Fest was well supported and a great success.

16. Dates of next meetings

Monday 5th September 2016 at 7.45 pm
Monday 7th November 2016 at 7.45 pm

The meeting closed at 9.35 pm