

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

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Clerk: Teresa Murphy

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Minutes of the Parish Council Meeting held on Monday 9th May 2016

Present:

Cllr Chris Clews

Chairman

Cllr Phil Jones

Vice-Chairman

Cllr David Shaw

Cllr Philip Bond

Cllr Justin Kerridge

Stratford District Council (Sambourne North)

Cllr Hazel Wright

Stratford District Council (Studley with Sambourne)

Teresa Murphy

Clerk

1.Apologies:

Cllr Pete Joynes, Cllr Clive Rickhards

There were 11 parishioners present.

2.Disclosure of Interest: None

3.Minutes of the Last Meeting

The minutes of the meeting held on 14th March 2015 were agreed and signed, with the following amendments:

Sambourne Trust accounts (b): delete the word 'not'.

Neighbourhood Watch: Correction of spelling – John Chilton

4.Matters arising from the minutes

Post by village boundary Oaktree Lane/Whitemoor Lane: Work completed.

Jubilee crossroads: Chairman to contact Wayne about the petition.

Carried forward

Junction of Whitemoor Lane and Alcester Heath: The Clerk had received an e-mail from Ragley Estate stating the work was due to be carried out in the next few weeks.

Carried forward

Ditches/streams: An e-mail has been sent to Paul Rimen (Flood Risk Management) but no reply yet received.

Carried forward

Parish Plan:

Carried forward

Drains: Graham Birley has surveyed the blocked culverts in Sambourne Lane, using gps.

Carried forward (Chairman, Greg Duddy, Willis Ward)

Sambourne Trust Accounts: Cllr Shaw reported that the problem had arisen because of laxity on the part of the Charity Commissioners. The accounts are no longer qualified.

Speed checks in Sambourne: Cllr Bond has had a word with the Police and hopefully the checks will be held at more appropriate times in future.

Drain cover: Now been replaced.

Cost of installation of electricity on the Green: The provision of a Christmas tree on the Green was discussed and it was agreed this should be on the agenda for the July meeting.

Action: Clerk

Superfast broadband: A meeting has been arranged for the Chairman, Cllr Rickhards and Greg Duddy to meet with BT on 10th May 2016.

Carried forward

Sambourne Trust: Following the agreed procedure, the nomination from the Parish Council recommended to the Sambourne Trust on this occasion was Willis Ward.

Road closures: As requested Cllr Rickhards met with those concerned with the road closures but did not get a very good response. It was stated that they did all that was required of them.

5. Public Participation

Cllr Kerridge reported that the finger posts at the top of Perrymill Lane/Sambourne Lane were in need of repair.

Willis Ward said that he would get turf and, with the help of Geoff Smith, lay it in the area of the electrical box on the Green.

Laurence reported that the verges in some areas have sunk. Laurence was asked to make a list of these and the Chairman will pass it to Cllr Rickhards.

Action: Laurence, Chairman

6. Funding for the Village Celebration of HM the Queen's 90th Birthday

Organisation for the event is well underway and Cllr Bond was thanked for playing a major part in this. The question of funding was discussed and, after a unanimous vote, it was agreed that the Parish Council would donate £500 towards the costs of the Celebration.

7. Funding for Coughton Cemetery Maintenance

Two questions were discussed:

- 1) Do we review the donation on an annual basis?
- 2) The amount of the donation

(1) It was agreed that the donation should be reviewed on an annual basis at the May meeting.

- (2) It was agreed that clarification should be sought on the use of the money to be donated. The Clerk was asked to write to the Clerk of Coughton PC and put this question. A suitable sum could then be discussed.

The Clerk was asked to put this item on the Agenda for the July meeting.

Action: Clerk

8. Sambourne Trust – Reason for withdrawal of planning application

Cllr Shaw reported that the Sambourne Trust is no longer pursuing development of this plot. He was asked to let the PC know if there is any change.

9. Action on Speeding Traffic in the Village

As Cllr Rickhards was not present it was agreed to carry this forward to the next meeting. The Clerk was asked to put it on the Agenda.

Action: Clerk

10. Scheme for managing mains supply on the Green

The Parish Council has responsibility for the safety aspect. The Chairman has been in contact with WALC, who suggested compiling a list of 'Do's and Don't's'. He has also spoken to G S Adams, who installed the box.

The following was discussed:

- a) Any extension leads could be provided by the PC (PAT inspected annually)
- b) A lockable box could be put on the side with a 13 amp socket - Rob Clarke (an electrical engineer) volunteered to look at the circuitry in the box and advise.
- c) Key holders. Each Councillor has a key and a form of procedure needs to be agreed. After discussion it was agreed that keys should not be given out to anybody else.
- d) The Clerk was asked to inform the insurance company of the box (value approx £2000)

Action: Rob Clarke, Chairman, Clerk

11. Update on progress made by Neighbourhood Watch

In the absence of John Chilton, Cllr Bond gave a report. He said that the Neighbourhood Watch meeting had been very well attended and the actions included:

- Raised awareness of crime and more visible presence of the PCSO
- There are now 19 co-ordinators with geographical responsibility for their patch
- Increased communication via a Facebook Sambourne/Middletown Community forum
- A stall to be held at the Celebration on 11th June.

12. Accounts

The Clerk reported that the accounts for 2014/15 had been finalised and agreed by the internal auditor. The accounts and reporting statements were formally approved by the Parish Council and

signed by the Chairman at the Parish Assembly. The Clerk will forward the documentation to the external auditors, Grant Thornton.

The following cheques were signed:

Clerk	Salary and expenses	421.00
HMRC	Clerk's tax	89.40
AON	Insurance	622.36
JR Gibbs	Grass cutting	124.40
Cllr Bond	HM Celebration expenses	17.75
Cllr Jones	Plants/keys	30.00
Alan Harrison	Internal Audit	30.00
Cllr Clews	Website expenses	9.58

13. Planning

Results of Planning since last meeting:

Brookside Farm	Withdrawn – 13/04/16
Brookside Farm - Removal of condition 4	Permission 26/04/16
Sambourne Trust	Withdrawn 21 March 2016

New Applications:

The Old Parsonage, Sambourne Lane	2 storey extension
Haydon Way Wood Car Park, Sernal	Construction of car park (retrospective)
Land at Chestnut Court	Overspill car parking area

14. Correspondence

Spring edition of Open Spaces.

15. Chairman's business

There is regularly a clash of meeting dates with Coughton and Studley Parish Councils. This may need discussion to find a way forward.

16. Any other business

Cllr Shaw requested that a speed check be carried out in Oaktree Lane in addition to Middletown Lane. Cllr Bond thought the Police would be amenable to this and would contact Bob Shaw.

Action: Cllr Bond

17. Dates of next meetings

Monday 11th July 2016 at 7.45 pm
Monday 5th September 2016 at 7.45 pm

The meeting closed at 9.30 pm