

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

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Clerk: Teresa Murphy

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Minutes of the Parish Council Meeting held on Monday 1st July 2019

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	Vice-Chairman
Cllr David Shaw	
Cllr Phil Bond	
Cllr Peter Taaffe	
Cllr Clive Rickhards	Warwickshire County Council
Cllr Neil Edden	SDC (Studley with Sambourne)
Cllr Peter Hencher-Serafin	SDC (Studley with Mappleborough Green)
Teresa Murphy	Clerk

1. **Apologies:** Cllr Clive Rickhards

There were 11 parishioners present.

2. **Disclosure of Interest:** None

3. **Minutes of the Last Meeting**

The minutes of the meeting held on 13th May 2019 were agreed and signed.

4. **Matters Arising**

Broken railings by the brook in Whitemoor Lane: In the absence of Cllr Rickhards, this matter was carried forward.

Carried forward

Superfast broadband: The Chairman has contacted CSW, who are aware of the problem in Middletown. They confirm that work is ongoing to correct it.

Accounts: This will be taken under Agenda item 11.

Planning: Cllr Neil Edden was thanked for his assistance regarding the planning application for Perrymill Farm.

Correspondence: Cllr Bond has had email exchange with Mark Banning at WCC Flood Risk Management concerning the problem of storm water drainage raised by John Heppenstall. Mark Banning has yet to visit the site.

Ongoing

Gulley by David Shaw's property: In the absence of Cllr Rickhards, this item will be carried forward.

Carried forward

5. Public Participation

None

6. Redditch Eastern Gateway

Coughton Parish Council has received a response from Warwickshire County Council regarding the Redditch Eastern Gateway Development and its impact on the A435 between Studley and Alcester. Coughton is particularly concerned about the HGV Routing Strategy which has been proposed to avoid the additional vehicle movements passing through Studley. The alternative route is intended to prevent additional HGV movements (in and out of the REG site) from passing through Studley on the A435. Modelling suggests that the additional traffic will amount to 10 HGV movements in a 24 hour period. The route would involve the roundabout at Crabbs Cross and the junction on to the A435 at Sernal – both notorious congestion points. It would be monitored by ANRC systems.

Neil Edden is on the Steering Committee, the next meeting to be held on 9th July. Studley, Mappleborough Green and Coughton have been invited to comment and he advised that a co-ordinated response from all the Parishes would be beneficial. It is understood that the Steering Committee have to sanction an HGV Routing Strategy before planning can be agreed.

It was agreed that Sambourne would make a response by the weekend of 6/7 July. The Chairman will draft this response and circulate it to the Councillors for comment. The final copy will then be sent to Neil Edden and Peter Hencher-Serafin.

Action: Chairman, All Councillors

7. Purchase of Circular Bench for the Green

As the hornbeam is smaller than the original chestnut tree, it is not necessary to have such a large bench. The Chairman circulated details of potential benches and asked Councillors for their opinions.

It was unanimously agreed that:

- Up to £1,000 could be spent on a bench, to include pads and anchors.

Action: Chairman

8. Request from Studley PC for monitors at Bulky Waste Facility

- A request has been received from Studley Parish Council asking for help with monitoring the monthly Bulky Waste collection. This would involve attending a proportion of the collection days and checking the Permits.
- After discussion, it was put to the vote and the unanimous decision was that Sambourne Parish Council were unable to commit to this.
- The Clerk was asked to write to the Clerk at Studley Parish Council to inform her of our decision.

Action: Clerk

9. Training for defibrillator Use

It was agreed that it would be advantageous to arrange training for those who did not attend the previous session and to act as a Refresher for anyone who feels they need it.

Action: Chairman

10. Contribution to Upkeep of Coughton Cemetery

The question of continued financial support towards the upkeep of the cemetery is reviewed annually.

It was proposed that:

- A contribution of £200 would be made
- This proposal was carried with a majority vote of 4, with one abstention.

Action: Clerk

11. Accounts

- i. The Clerk reported that the accounts for 2018/19 had been finalised and agreed by the internal auditor.
- ii. The Annual Governance Statement had been considered prior to the meeting and was formally agreed and signed by the Chairman.
- iii. The Accounting Statement was formally approved by the Parish Council and signed by the Chairman.

The following cheques were signed:

Clerk	Salary	684.00
	Expenses	90.00
HMRC	Clerk's Tax	136.80
J Gittins	Audit	50.00
Open Spaces	Subscription	45.00
J Gibbs	Grass cutting	1,448.10

Coughton/Sambourne PCC	Donation to Cemetery	200.00
C Clews	Website Expenses	11.98
P Jones	Plants for War Memorial garden	16.40

12. Planning

New Applications

24/05/2019	19/00576/FUL	Sambourne Lane Farm	Support	Granted
03/06/2019	19/01361/FUL	Haydens – Erection of double garage	Support	
30/05/2019	19/00540/FUL	Truslove House 2 storey rear extension	Support	

Decisions

19/06/2019	19/00312/LBC	Trust Cottages	Support	Permission granted
	19/00382/FUL	Lingwood	Support	Permission granted
17/06/2019	19/00759/FUL	Onsite Storage Units, Jill Lane	Support with conditions	Permission granted

13. Correspondence

None

14. Chairman's Business

- 1) It has been noted that several Parish Councils have dropped Chairman's Business and Any Other Business from their Agendas. Discussion will take place as to whether we follow suit.
- 2) Public Participation is a formal item on the Agenda and will stay as such. It would be helpful if parishioners could inform the Clerk of any items that they would like raised.
- 3) The Chairman would like to reinstate the Sambourne Speeding Action Group. Cllrs Bond and Taaffe agreed to serve on this Group.
- 4) The Chairman thanked Cllr Jones for promptly resolving the problem of the damaged elm tree. The crack was discovered on the weekend of the Mini Fest, when bunting was being erected. WCC reacted immediately and fitted a triangular brace to hold the tree together. WCC has been thanked for their prompt action.
- 5) The problem with the bus shelter needs to be remedied. The Chairman will obtain a quote for repair.

Action: Chairman

15. Any other business

Cllr Shaw reported that a power station in the Haselor area is proposed. It was agreed that Sambourne would endorse any objections made by Haselor PC and the Clerk was asked to contact Haselor for information.

Action: Clerk

Cllr Taaffe raised the issue of overgrown footpaths, in particular the path which passes behind Sambourne Hall Farm (AL119) and the path on Wike Lane, where the gateway is completely overgrown (AL122). It was agreed that an email would be sent to the Footpaths Officer, Richard Barnard.

Action: Cllr Jones, Cllr Taaffe

Cllr Bond reported that a faulty manhole cover in Middletown Lane had resulted in damage to a resident's vehicle. WCC denied responsibility as they state the manhole cover had been inspected 2 months previously. As far as we are aware this inspection did not take place and Cllr Rickhards would be asked to follow this up and enquire about the inspection regime of manhole covers.

Action: Cllr Bond, Cllr Rickhards

- 1) Katie Hague presented the proposal for the Conservation Playground Project. After consultation with Geoff Smith it was thought it could be sited facing the wooded area at the rear of the football area on the recreation ground, far away from housing. The Project would be created along the lines of the National Trust, creating play areas using natural materials. It is also intended to put up bird, insect and bat boxes. The Wild Life Trust support the ideas and offered help if required.
- 2) It was agreed that this should be an Agenda Item for the September meeting, when a final decision will be made.
- 3) There is a narrow window for completing the work and plans need to be drawn up. It was suggested that the Parish Council pay the hire fee for the Parish Hall to be used for an open meeting to share the plans with parishioners. Katie will make the necessary arrangements.
- 4) Sambourne Trust have offered financial help and fund-raising events will also be held.
- 5) The Open Meeting can be advertised on the website, Sambourne Forum and notice boards.

Action: Katie Hague, Chairman, Clerk

16. Dates of next meetings:

Monday 9th September 2019

Monday 4th November 2019