

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the Annual Meeting of Sambourne Parish Council to be held on:

**Tuesday 16th May 2023 in the Parish Room
at 7.00 pm**

for the purpose of transacting the following business.

Teresa Murphy
Clerk to the Council

Date: 9th May 2023

The public are welcome to attend

AGENDA

1. Election of Chairman
2. To receive apologies and acceptance of reasons for absence
3. Declarations of interest on items on the Agenda
4. To receive all Councillor's Declarations of Acceptance of Office
5. To receive the Chairman's Declaration of Acceptance of Office
6. Election of Vice-Chairman
7. To agree cheque signatories
8. To agree to review the Parish Council's:
 - i. Financial Regulations in July 2023
 - ii. Standing Orders in September 2023
9. To review the Clerk's salary and Contract of Employment

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other best practices when making decisions at the Meeting.