

SAMBOURNE PARISH COUNCIL

www.sambourneparish.org.uk

Clerk: Teresa Murphy

clerk.sambournepc@aol.com

Minutes of the Parish Council Meeting held on Tuesday 11th January 2022

Present:

| | |
|---------------------------|--|
| Clr Adam Quinney | Chairman |
| Clr Phil Jones | Vice-Chairman |
| Clr Peter Taaffe | |
| Clr Nick Moon | |
| Clr Peter Hencher-Serafin | SDC (Studley with Mappleborough Green) |
| Clr Neil Edden | SDC (Studley with Sambourne) |
| Clr Justin Kerridge | WCC |
| Teresa Murphy | Clerk |

There were 6 parishioners present.

1. **Apologies:** An apology was accepted from Clr David Shaw
2. **Changes to Disclosure of Interest:** None
3. **To approve the Minutes of the meeting held on 9th November 2021**

The Minutes were approved and signed by the Chairman.

4. Matters arising from the Minutes

Donation to the upkeep of Coughton Cemetery Ongoing

Community Speed Watch and proposal for purchase of speed gun: Agenda Item 5

Proposal to form an Intergenerational Group

It was felt that meeting people at present, with the Covid situation, is not ideal. However, the Chairman has been going through the previous Parish Plan and highlighting areas to be updated. There is, however, more knowledge to be gathered with respect to how parishioners see the parish council and what more they would like to see done on their behalf. It is intended to start this investigation in the Spring and hopefully engage a wide range of parishioners to take part in the process. A notice will be put on the parish website when it is felt appropriate to start gathering people's views.

Action: Chairman

Purchase of litter bin for lay by in Node Hill

Agenda item 7.

Commemorative plaque for Willis Ward

Ongoing

Precept Request for 2022/2023

The Clerk confirmed that the relevant paperwork regarding the Precept Request has been completed and returned to SDC.

5. Community Speedwatch

- i. Cllr Taaffe reported that, following the agreement at the last meeting to purchase our own speed gun, the order has been placed, the payment been made and we are expecting delivery by the end of January. There is a very small team of community speedwatch volunteers in place and Cllr Taaffe would welcome further members. Anyone interested was asked to email the clerk to register their details – clerk.sambournepc@aol.com.
- ii. Cllr Moon reported that he had been in discussion with residents in Sambourne North concerning the variable speed limits on the Slough, with particular reference to the houses at the top end near the farm shop. Cllr Moon has spoken to Cllr Kerridge and to WCC Highways but was informed that there would be no changes to speed limits along the Slough for the foreseeable future. Cllr Moon subsequently emailed Warwickshire Police to request that they arrange to put their mobile speed camera up on the Slough, particularly in the 50 mph speed area. He is awaiting a response.

Action: Cllr Taaffe, Cllr Moon

6. Flooding around the Parish

Cllr Taaffe reported that there were two main areas of concern in the parish:

- Middletown, where the contractors have re-surfaced the road and tarmaced over the drain. Cllr Taaffe has contacted WCC Highways and a site visit has been arranged to put right the damage that has been caused.
- Middletown Lane, from the Green down to Southfields. During the heavy rain after Christmas there was torrential flooding flowing past the property of residents at Southfields. WCC had previously repaired a drain but this had not solved the problem. Cllr Taaffe contacted Highways and he has been informed that it is intended to put a camera down to ascertain the damage. Any issues will then be dealt with, which should hopefully alleviate this ongoing flooding situation.

The top of the manhole cover outside Yew Tree cottage has come off, causing water to flood down the road. Cllr Taaffe has forwarded video footage of all areas and properties that have been affected to WCC so they are aware of the severity of the problem.

In order to make identification of specific drains easier, the chairman has spoken to Cllr Kerridge and asked him to locate a WCC map of the drainage in Sambourne. Local knowledge

can then be added to this map, which will be scanned and put on the notice board and website.

The flooding outside Spinney Cottage in Oak Tree Lane has also been reported. WCC will address the problem with the internal and external drains.

Action: Cllr Taaffe, Cllr Kerridge

7. Proposal for the installation of a waste bin in Sambourne Lane by the cricket club

A quote of £375 has been received from SDC for the installation of a waste bin, plus a charge of £114 per year to empty it. This seems expensive and the chairman has emailed SDC and asked for a quote for SDC to purchase a bin which the parish council would collect and install. Alternatively, with permission from SDC, the parish council could purchase and install a bin independently. As no reply has yet been received from SDC the chairman will send another email and it is hoped that the installation will be completed by the Spring.

Action: Chairman

8. Accounts

- An updated sheet had been circulated and the clerk reported that to date the spend was in line with the agreed budget.
- As it is nearing the end of the financial year, an in-house financial check was carried out. The clerk confirmed that all invoices, payments and bank statements reconciled and that vat had been recorded and reclaimed. After inspecting the relevant files the vice-chairman, Cllr Jones, signed the document.

The following payments were authorised between 9th November 2021 – 11th January 2022:

| | | |
|---------------|---------------------------------------|---------|
| Clerk | Salary | 713.40 |
| HMRC | Clerk's Tax | 178.20 |
| Clerk | Expenses/Allowances | 72.30 |
| Cllr Taaffe | CSW mileage | 20.70 |
| Clerk | Zoom monthly payment | 14.39 |
| Cllr Taaffe | Expenses | 37.79 |
| Robert Clarke | Defibrillator battery | 286.80 |
| Clerk | Bullguard internet security | 49.99 |
| Mrs A J Bond | Christmas tree light batteries/plants | 36.00 |
| Hugo Fox | Website monthly payment | 23.99 |
| PCC | Parish Room Hire | 80.00 |
| WALC | Training – Cllr Moon | 15.00 |
| Clerk | Expenses/Allowance | 64.20 |
| Clerk | Monthly Zoom payment | 14.39 |
| HMRC | Clerk's Tax | 178.20 |
| Clerk | Clerk's salary | 713.40 |
| Laser Tech UK | Speed camera | 1078.80 |

9. Planning

| | | | | | |
|----------|---------------|--|--|---------------------------------|--------------------------------|
| 20/10/21 | 21/02989/FUL | Glebe Farm, Whitemoor Lane | Construction of dual purpose agricultural and equestrian building | No objection | Granted 17/12/21 |
| 21/10/21 | 21/02959/LBC | Ye Old Barn, The Green | Replace tile roof covering, replacement of 2 windows | No objection | LBC granted 6/12/21 |
| 21/10/21 | 21/02912/FUL | Parkfield House, Haydon Way | Coverion to 3 dwellings, garage block and bin store. | Notified as adjoining pc | Pending consideration |
| 21/10/21 | 21/03303/COUR | Glebe Farm, Whitemoor Lane | Proposed change of use of agricultural building to flexible commercial use | Notification for prior approval | Application withdrawn 30/11/21 |
| 06/10/21 | 21/0833/AGNOT | Rough Hill Farm Shop | Agricultural storage outbuilding | No objection | Pending consideration |
| 22/11/21 | 21/03695/FUL | Trotters End, Four Elms Farm, The Slough | Replacement of rear conservatory with single storey extension | No objection | Pending consideration |

10. Correspondence

| Correspondence – 9 th November 2021 – 11 th January 2022 | | | | |
|--|---------------------|---|---|----------|
| Complaint or Procedural query and follow up | FOI or GDPR Request | County Council information or Request for Information | General correspondence, accounts and administration | Planning |
| 16 | 3 | 13 | 51 | 7 |
| Total: 90 | | | | |

11. Public Participation

An *item was raised by Charles Farran:*

- 1) The hedgerow/verge running from the pumping station to the new repeater sign adjacent to the Middletown Gateway and across the bridge has still not been cut back.
- 2) The road painted '30' speed markings at Little Paddocks and at The Oak House and the road painted '40' speed markings by the speed post as you approach/leave the Jubilee

junction have not been reinstated following the resurfacing to Middletown Lane in November.

- 1) The chairman reported that the hedgecutter has been down Jill Lane in the last few days and will be working its way down Middletown.
- 2) Cllr Taaffe responded with regard to the road markings. The road surfacing contractors covered over them and did not replace them. Cllr Taaffe has been in contact with County Highways South, which was the team that did the resurfacing, and has had a very positive response stating the work will be completed by the end of March.

12. Chairman's Business

The parish council has been discussing the Queen's Platinum Jubilee and are considering planting wild flowers along some of the verges, possibly down Jill Lane and Middletown Lane, where the verges are wide. We will be looking at this in the Spring, which we have been told is the best time for planting and establishing a wild flower verge. The parish council will also contact the Village Association to discuss any other plans to mark the occasion.

Action: Chairman

13. Dates of next meetings

Tuesday 8th March 2022 at 7.00 pm

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|-------------------------------|---|----------------|
| Annual Parish Assembly | Tuesday 10th May 2022 | 7.00 pm |
| Annual Parish Meeting | Tuesday 10th May 2022 | 7.30 pm |
| Parish Council Meeting | Tuesday 10th May 2022 | 8.00 pm |

The meeting closed at 7.30 pm