

SAMBOURNE PARISH COUNCIL

www.sambourneparish.org.uk

Clerk: Teresa Murphy

clerk.sambournepc@aol.com

Minutes of the Parish Council Meeting held on Tuesday 8th March 2022 at 7.00 pm.

Present:

Cllr Adam Quinney	Chairman
Cllr Phil Jones	Vice-Chairman
Cllr Peter Taaffe	
Cllr David Shaw	
Cllr Nick Moon	
Cllr Justin Kerridge	WCC
Cllr Neil Edden	SDC (Studley with Sambourne)
Teresa Murphy	Clerk

There were 9 persons present.

Before the meeting commenced the chairman referred to the terrible situation in Ukraine. Both the chairman and Caroline Jackson know of people collecting for Ukraine. This week he will be taking donations of goods to Sandfields Farm, which has direct connections with Ukraine, and asked anyone who wishes to donate to contact either himself or Caroline.

1. **Apologies:** Cllr Peter Hencher-Serafin SDC (Studley with Mappleborough Green)
2. **Changes to Disclosure of Interest:** None
3. **To approve the minutes of the meeting held on 8th March 2022**

The minutes were approved and signed by the chairman.

4. Matters arising from the minutes

(i) ***Proposal to form an Intergenerational Group*** Ongoing

(ii) ***Community speedwatch***

Purchase of speed gun: Cllr Taaffe reported that the parish council is now in receipt of our own speed gun. The first community speed watch took place on Middletown Lane between 9.20 am and 10:30 am on 1st March 2022. 126 vehicles were checked and one was caught, doing 37 mph. The forms have been returned to the Road Safety Officer at Warwickshire Police and a warning letter has been sent to the owner/driver of that vehicle. The chairman thanked all the volunteers involved.

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Variable speed limits on The Slough: Cllr Moon reported that Warwickshire Police are going to carry out some surveys of the area involved.

(iii) Flooding around the parish:

- a) Cllr Taaffe has been in contact with WCC Flood Management concerning flooding at the property in Middletown. It is on plan to clear the drains, jet them and repair where necessary. A date for this work has not yet been given but Cllr Taaffe will persevere with his request.
- b) The chairman reported that some plans of of the drainage in Sambourne had been obtained but some of these are incomplete.

(iv) Proposal for the installation of a waste bin in Sambourne Lane by the cricket club: The chairman reported that the parish council would purchase and install the bin themselves. It will be installed at the double gates that go into the field by the cricket club.

(v): Chairman's business:

Wildflowers: The chairman reported that he is meeting his adviser to discuss the best species of wildflowers to plant and how to establish them. Cllr Edden reported that, in response to the climate emergency, he had raised the question with SDC of wildflowers being planted along suitable verges. It was to be discussed in cabinet that week.

Platinum Jubilee Celebrations: Cllr Kerridge said that a programme has been put together by the church, the pub and groups of villagers for Saturday 4th June. The pub will be putting on childrens' games and a bouncy castle and there will be a band in the evening, the church will be holding their memorabilia exhibition and the Mini Fest will be moving its date to the Jubilee Saturday.

Action: Chairman

5. Public Rights of Way in Sambourne

(i) Improved access for disabled users

The parish council has received correspondence on how access for disabled users along the public footpaths can be improved. The parish council is not responsible for public rights of way but the chairman has investigated grant funding that may be available for the installation of different styles of accessible stiles and gateways. There is no obligation on the landowner to provide any more than a stile but it is recognised that when a stile is changed it should be upgraded.

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The parish council propose to:

- i. Contact the Sambourne Trust concerning financial support for installation of accessible gates
- ii. Liaise with disabled users in the village to identify preferred routes
- iii. Approach landowners on preferred routes to obtain agreement to install a disabled gate when changing a gate or stile.
- iv. Liaise with Coughton parish council concerning footpaths that cover their area.

Action: Chairman

(ii) Update on footbridge at Sambourne Hall Farm

Cllr Taaffe reported that the WCC Rights of Way Team has confirmed that a volunteer group will be installing a new bridge at Sambourne Hall Farm on either Wednesday 6th or 13th April. The bridge is currently being manufactured by the supplier.

6. To adopt the Sambourne Parish Council Vexatious Complaints Policy

The adoption of this policy is standard practice for all councils and has been produced under the guidance of WALC. There was unanimous agreement to adopt this policy, which will now be displayed on the parish website.

7. Accounts

- 1) The clerk reported that the spend to date was in line with the agreed budget and some in year savings had been made.
- 2) It was agreed that the parish council would continue with the membership of WALC for 2022/23.
- 3) It was agreed that the parish council would implement the Local Government 2021-2022 National Salary Award. These new pay scales are to be applied from 1st April 2021.
- 4) It was agreed to reinstate the annual payment of £100 to The Link, now that it is back in print.

The following payments were authorised between 11th January 2022 – 8th March 2022

Information Commissioner	Data Protection Fee	35.00
British Gas	Electricity to the Green	17.53
Hugo Fox	Website	23.99
J R Gibbs	Mowing	1,340.40
British Gas	Electricity to the Green	25.71
Hugo Fox	Website	23.99

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8. Planning

26/01/22	21/02912/FUL	Parkfield House, Haydon Way	Amendment	No objection	Pending consideration
27/01/22	22/00193/FUL	67 Green Lane, Studley	Erection of replacement single storey extension	No objection	Pending consideration
31/01/22	22/00221TEL28	St Leonards, Spernal Lane	Installation of new 9m light pole and removal of BT generic pole	Notification for info only	
01/02/22	22/00268/FUL	Spinney Cottage, Oak Tree Lane	Single storey rear kitchen extension. New front gable and dormers. Increase height of front and rear gables. New doors and windows and revised materials to all elevations.	No objection. Disclosure from AQ as rents a field from owner.	Pending consideration
09/02/22	22/00056/FUL	Bryher Cottages, 81 Whitemor Lane	Proposed replacement garage and replacement conservatory	No objection	Pending consideration

9. Correspondence

Correspondence – 11th January – 8th March 2022				
Complaint or Procedural query and follow up	FOI or GDPR Request	WCC/SDC/WALC/SNT Information or Request for Information	General correspondence, accounts and administration	Planning
12	0	52	22	9
Total: 95				

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10. Public Participation

An item was raised by Caroline Jackson:

Where does the council sit with regard to the three parcels of land which are proposed for future development?

The chairman asked Cllr Neil Edden to respond to this as it is the responsibility of SDC.

- He said that this was a call for site and that anybody with any land can add themselves to the list. Any land that is on the list is subject to all planning regulations and laws, including all legislation surrounding green belt. All the usual consultations will take place with parish council, WCC and SDC. This is effectively a list to maintain a 7 year housing supply, which the District Council needs in order to be able to defend its own core strategy.
- The chairman thanked Cllr Edden and said that the parish council would remain aware of any response to the consultation.

11. Chairman's Business

- Fly tipping in this parish and adjacent parishes is an ever growing problem. There is a link to report fly tipping to SDC on the parish council website. When reporting fly-tipping, the chairman asked residents to contact the clerk in order for the parish council to see if the problem is getting worse or goes in cycles.
Clerk.sambournepc@aol.com
- The chairman asked the clerk to contact SDC and ask for data on how much fly-tipping is collected from Sambourne and how often. The council needs to understand the situation in this parish in order to formulate a plan to combat the problem.

Action: Chairman, Clerk

12. Dates of next Meetings:

Annual Parish Assembly	Tuesday 10 th May 2022	7:00 pm
Annual Parish Meeting	Tuesday 10 th May 2022	7:30 pm
Parish Council Meeting	Tuesday 10 th May 2022	8:00 pm
Parish Council Meeting	Tuesday 12 th July 2022	7:00 pm

The meeting closed at 7:45 pm