

SAMBOURNE PARISH COUNCIL
www.sambourne.org.uk

Chairman: Cllr Chris Clews
Clerk: Teresa Murphy

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Minutes of the Parish Council Meeting held on Monday 11th May 2015

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	Vice-Chairman
Cllr David Shaw	
Cllr Roy Davies	
Cllr Clive Rickhards	Warwickshire County Council
Cllr Justin Kerridge	Stratford District Council (Sambourne North)
Cllr Nick Moon	Stratford District Council (Sambourne South)
Teresa Murphy	Clerk

1.Apologies: Cllr Pete Joynes

There were 15 parishioners present.

2.Disclosure of Interest: None

3.Minutes of the Last Meeting

The minutes of the meeting held on 16th March 2015 were agreed and signed.

4.Matters arising from the minutes

The Emergency Plan is now in place and each Councillor has a copy.

Moles on the Recreation Ground: Reddi Pest has carried out the work. There was a concern about old mole hills which have solidified, making the ground difficult to mow. Cllr Jones agreed to investigate.

Action: Cllr Jones

Sustainability Communities Act: Cllr Davies has been in contact with the Clerk of Studley PC and confirmed that the response paper is now with the legal department. To be carried forward.

Floodlight at The Laurels: The Chairman will contact Cllr Joynes.

Action: Chairman

Dog Fouling on the Recreation Ground:

- The flyer has been inserted in The Link and on the website

- The Clerk has obtained 'Dog Poo Bags' from the Dog's Trust
- The sticky signs have been put up.

'Dog Poo' Bin at Kiln Close: Before agreeing to the request, Cllr Kerridge was asked to seek confirmation that SDC would empty the bin.

Action: Cllr Kerridge

Parking on Sambourne Lane: The Clerk had produced the flyers and they have been distributed to the Village Association.

Jubilee Crossroads: The Chairman will contact Wayne Bates about the e-petition.

Action: Chairman

Tree Maintenance: Cllr Jones has been in contact with WCC Forestry and asked for the re-inspection to take place on the 6 trees that are due.

To be carried forward

Renovation of verges by new footpath: It appears this is a bigger problem than anticipated and WCC should be approached and asked to make good the area involved. The ground needs levelling and new top soil before re-seeding. It was agreed that:

- The Chairman would e-mail Paul Cowley (WCC), with a copy to Cllr Rickhards
- Cllr Davies will take photographs of the verges to show the extent of the problem.

Action: Chairman

Appeal for funds by CPRE: A donation of £50 was sent and the Clerk received a letter of thanks.

Sambourne Trust Housing Needs Survey: A copy of the results has been received and is on the website.

Christmas tree on the Green: The Chairman has been in touch with Brian Summers and told him what was discussed at the last meeting. Mr Summers will keep us in touch with developments.

Burst water main: The Chairman has been in touch with Severn Trent who apologised for the distress caused.

Grass verge - Whitemoor Lane: To be carried forward

5. Public Participation

Stuart Tilsley raised questions concerning the Sambourne Trust

- 1) He asked how trustees were appointed if a vacancy occurred. The Chairman explained the involvement of the Parish Council in the process.

- 2) The Trust owns land and he questioned why the land was not shown separately in the accounts. Cllr Shaw responded that he was not aware this was common practice but he would endeavour to find the answer.

Action: Cllr Shaw

- 3) The section 106 grant for affordable housing was questioned. Cllr Shaw confirmed that, as was minuted in a previous PC meeting, the field was not going to be used for development.

Footpath past Sambourne Hall: A complaint was made that the footpath was blocked past Sambourne Hall. Cllr Jones reported that he had walked the path with the WCC Rights of Way Officer and no obstructions were found. New fencing has been put in place, the metal gate was open and width of the path was measured and found to be accessible. If problems have occurred since this inspection, parishioners were asked to contact the PC and action would be taken. It was also suggested that photographs be taken to show the obstructions.

6. Donation to Maintenance of Coughton Cemetery

- It was agreed that the donation would be reviewed annually and a figure set at the May meeting of the Parish Council.
- Cllr Rickhards reminded the PC about the Member's Grant. An application could be made before September 2015.

7. Donation to Studley First Responders

Studley First Responders are trained volunteers and a very valuable resource. Sambourne residents have benefitted from their assistance many times. It was agreed to make a one-off donation of £200.

Action: Clerk

8. Accounts

The following cheques were raised:

WALC	Subscription	232.00
AON	Insurance	630.54
Clerk	Salary and expenses	401.82
HMRC	Clerk's Tax	84.80
A Harrison	Internal Audit	25.00
Reddi Pest	Recreation Ground	85.00
Chairman	Website, printing and expenses	58.06
Studley First Responders	Donation	200.00

The Clerk reported that the accounts for year ended 31st March 2015 have been finalised and will be submitted to Grant Thornton for audit by 21st June 2015.

Action: Clerk

9.Planning

Results of Planning since last meeting:

14/02701/LBC	Allelys Haydonway Farm	Conversion of listed agricultural building to offices	Consent granted with conditions 27/03/15
14/02695/FUL	Allelys Haydonway Farm	Conversion of listed agricultural building to offices	Permission with conditions 27/03/2015

New Planning Applications:

15/00871/FUL	G Cotton 101 Oak Tree Lane	Erection of 2 storey rear extension	No objections
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10.Chairman's Business

Cllr Jones requested agreement for further flyers to be printed for The Link. Agreed.

Cllr Davies reported that the flags are becoming frayed. It was agreed that he should get quotes for new flags.

Action: Cllr Davies

Election Expense Forms have been completed and given to the Clerk to forward to SDC.

Action: Clerk

Broadband Action Group: The possibility of staging an exhibition was discussed. A company in Jill Lane has offered to put up a fast radio link to show people what service could be achieved in Sambourne with superfast broadband.

Action: Chairman and Broadband Group

Traffic from Middletown Lane to Jubilee: A parishioner recently went on a 35 mile bicycle ride and the most dangerous route was from Middletown Lane to the Jubilee. It was agreed that action does need to be taken to highlight the problem and it was suggested that a Traffic Action Group be formed. The Chairman asked for ideas and interested people to e-mail him.

Action: Chairman

11.Any other business

Cllr Shaw reported that Oak Tree Lane is in a poor state, particularly where the flooding occurred. From the junction with Jill Lane the road is collapsing in places, causing pot holes to form. The Chairman agreed to e-mail Paul Cowley, with a copy to Cllr Rickhards.

Action: Chairman

12.Dates of next meetings:

Monday 20th July at 7.45 pm
Monday 7th September 2015 at 7.45 pm