

**SAMBOURNE PARISH COUNCIL**  
**Sambourne - Warwickshire**  
**www.sambourneparish.org.uk**

Minutes of the Parish Council Meeting held on Tuesday 10<sup>th</sup> May 2022 at 8:00 pm.

**Present:**

Cllr Phil Jones	Vice-Chairman
Cllr Peter Taaffe	
Cllr Nick Moon	
Cllr Neil Edden	SDC (Studley with Sambourne)
Teresa Murphy	Clerk

There were 7 persons present.

In the absence of the Chairman, due to covid, it was agreed that the Vice-Chairman, Cllr Phil Jones would chair meeting.

1. **Apologies:** Cllr Adam Quinney, Cllr David Shaw, Cllr Peter Hencher-Serafin SDC (Studley with Mappleborough Green)

2. **Changes to Disclosure of Interest:** None

3. **To approve the minutes of the meeting held on 8<sup>th</sup> March 2022**

The minutes were approved and signed by the vice-chairman.

4. **Matters arising from the Minutes**

(i) ***Proposal to form an Intergenerational Group*** Ongoing

(ii) ***Platinum Jubilee Celebrations*** : Everything is in hand. Notices have been posted and Celebrations organised.

(iii) ***Improved access for disabled users*** : Cllr Moon reported that he had started the process. He has met with some people and identified routes, he has also spoken to landowners and researched organisations which may be able to help with funding. He is in contact with Cllr Kerridge concerning grant funding that may be available for this initiative. Cllr Moon hopes to be in a position to report more fully at the next parish council meeting, with definitions of preferred routes and landowners who are in agreement to comply.

**Action:** Cllr Moon

(iv) ***Fly tipping***: The clerk has written to SDC and requested data on the amount and frequency of collecting fly tipping from Sambourne. She has not received a reply. Cllr Edden agreed to chase this up and asked the clerk to forward him a copy of her email.

**Action:** Cllr Edden, Clerk

## **5. Fly Tipping**

Cllr Quinney has observed that the majority of the fly tipping takes place at weekends and bank holidays. Cllr Edden said that this could be investigated when a reply had been received from the email to SDC.

**Ongoing**

## **6. Community Speed Watch Update**

Cllr Taaffe reported that the Community Speed Watch team carried out further speed checks:

- On Tuesday 26<sup>th</sup> April between 16:45 and 18:00 on the Village Green, an area that has been surveyed by the police. 34 vehicles were checked and none were found to be speeding.
- On Tuesday 3<sup>rd</sup> May between 16:00 and 17:50 a check was carried out in Oak Tree Lane at the junction with Perrymill Lane. 100 vehicles were checked and one was speeding. The vehicle was speeding at 45 mph when he went past the checkpoint, this rose to 70 mph as the vehicle accelerated away. The police now have the details of this vehicle.

If a speeding vehicle is reported the driver will receive a letter from the police. A more severe letter will be sent on a second offence and on a third offence the driver will be prosecuted, based on the evidence provided by community speed watch.

Further speed checks will be carried out in the areas that have been surveyed by the police and the possibility of checks in different areas will be discussed with the police.

ATC data following the installation of the gateways has now been received. Cllr Taaffe is extracting the data and putting it into a more understandable form for the website. One area is unfortunately corrupted and he is waiting for a solution to that. Because of this, it is not expected that the data will be on the website until the end of May/early June.

**Action:** Cllr Taaffe

## **7. Website Update**

People who have signed up for planning alerts on the parish council website have been getting a repeat daily message concerning one planning application. This fault has been notified to the website providers and they are trying to rectify the problem.

Cllr Taaffe encouraged parishioners to visit the website, which is full of useful information, including planning applications, contacts and information from SDC/WCC and all matters and documents concerning the parish council.

**The website address is: [www.sambourneparish.org.uk](http://www.sambourneparish.org.uk).**

Cllr Taaffe is talking to the editor of The Link concerning a leaflet to be distributed in the Link magazine. This will explain how to sign up for email alerts and further information about the website.

**Action:** Cllr Taaffe

## 8. Accounts

### Audit 2021-2022

The clerk reported that the Audit process for 2021-2022 has now been completed. Part 2 of the AGAR has been signed and relevant documents will be available to view on the website. The Auditor's final report is yet to be received but will be circulated to councillors as soon as it is available and discussed at the next meeting in July.

***The following payments were authorised between 9<sup>th</sup> March 2022 and 10<sup>th</sup> May 2022:***

HMRC	Clerk's Tax	178.20
Clerk	Salary	713.40
Clerk	Expenses	72.30
Zoom	Monthly payment x 2	28.78
British Gas	Electricity to the Green	18.08
Cllr Taaffe	Expenses	90.95
Zoom	Monthly payment	14.39
Hugo Fox	Website	23.99
BHIB	Insurance renewal	617.85
WALC	Subscription	287.00
SLCC	Membership subscription	120.00
British Gas	Electricity to the Green	17.46
G S Adams	Inspection of electrical box	96.00
Hugo Fox	Website	23.99
CPRE	Subscription	50.00

## 9. Planning

04/04/22	22/00925/FUL	Oaklands, Perrymill Lane	Detached garage	SPC unable to offer support. Concerns about visual impact	
25/04/22	22/00983/LDP	Wayside, Middletown	Conversion of garage	No objection from SPC	
22/04/22	22/01208/HHPA	Harvesters Motor House	Erection of single storey extension	No objection from SPC	

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25/04/22	22/00880/AMD	1 Reinswood Court	Reduction of extension	No objection from SPC	
27/04/22	22/00906/LDP	Paddock View, Sambourne Park	Erection of Orangery	No objection from SPC	

## 10. Correspondence

<b>Correspondence – 8<sup>th</sup> March 2022 – 10<sup>th</sup> May 2022</b>				
<b>Complaint or Procedural query and follow up</b>	<b>FOI or GDPR Request</b>	<b>WCC/SDC/WALC/SNT information or Request for Information</b>	<b>General correspondence, accounts and administration</b>	<b>Planning</b>
9	3	84	39	5
<b>Total: 140</b>				

## 11. Correspondence

Two matters for public participation had been received from Charles Farran.

The first item concerned ATC data and this was dealt with under Item 6.

The second question concerned the new bridge at Sambourne Hall Farm. The clerk reported that an email had been received on the afternoon of 10<sup>th</sup> May 2022 confirming that Friday 27<sup>th</sup> May is convenient for volunteers from the Solihull Ramblers to remove the old bridge and clear vegetation in preparation for the new bridge. It is envisaged that the date for the bridge installation will be sometime during the week commencing Monday 6<sup>th</sup> June 2022.

## 12. Chairman's Business

**Cllr Quinney had requested two items be reported:**

***Roadside flowers on the verges.*** An area of wildflowers has been planted by Cllr Quinney, which is doing very well. This area will act as seed bank and when it is cut during the summer the mowings will be spread over some of the verges, resulting in more wildflowers next year. This can be repeated across more suitable verges throughout Sambourne in the future.

***Ongoing expense on clerk's time undertaking additional duties:*** It is only right and proper that people can ask for information under various sets of legislation. In recent months we have been asked several times for information. Why I mention this is not the requests themselves, for they are a legal right, but simply that this work can be time consuming. The carrying out of the task and seeking advice on these requests will have an impact on the overall running costs of a small council and, therefore, impacts on our budget and reduces the amount the council has to spend on litter bins etc. In this economic climate we must stay within budget.

**13. Dates of next meetings:**

**Tuesday 12<sup>th</sup> July 2022 at 7:00 pm**

**Tuesday 20<sup>th</sup> September 2022 at 7:00 pm**

**The meeting closed at 8:40 pm**

**Teresa Murphy**

**Parish Clerk**

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